

UPA Academic Editions

# THE RUSSELL SAGE FOUNDATION

Social Research and Social Action in  
America, 1907-1947

**Guide to the Microfiche Collection**

David Hammack, Editorial Advisor

With a foreword by Eric Wanner



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SOCIAL RESEARCH AND  
SOCIAL ACTION IN AMERICA,  
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44 North Market Street  
Frederick, Maryland

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## FOREWORD

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The Russell Sage Foundation, one of the oldest of America's general purpose foundations, was established in 1907 for "the improvement of social and living conditions in the United States." During its first forty years of existence, the foundation was socially active and directly engaged in working on social and economic problems. In addition, the foundation also commissioned timely pamphlets, monographs and articles designed to provide a better understanding of the important issues of the day, and to offer policy recommendations.

By combining social activism with social research, the Russell Sage Foundation played a unique and important role in early 20th century America. Its studies on urban development, industrial safety, recreation, the distribution of social services, to mention just a few topics, have left a lasting impact. The foundation is pleased that these studies will now be readily accessible to all interested readers.

The Russell Sage Foundation now concentrates entirely on the support of basic research in social science. In view of the expanded role of government in social action, after World War II, the foundation decided to devote its modest resources exclusively to research. We believe, nevertheless, that the foundation's current approach and agenda continues to serve the founder's objective to improve the lives of all Americans.

ERIC WANNER  
*President*  
*Russell Sage Foundation*

## NOTE FROM THE PUBLISHER

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The editors of UPA Academic Editions would like to express their appreciation to the following individuals who contributed to this project. Professor David C. Hammack, of Case Western Reserve University, editorial advisor to the project, wrote the historical introduction to this finding aid and worked with the editors to develop guidelines for selecting archival material. Mr. Eric Wanner, President of the Russell Sage Foundation, granted UPA Academic Editions permission to film material held by the foundation and contributed the foreword to this finding aid. Ms. Pauline M. Rothstein, Director of Information Services of the Russell-Sage Foundation, provided constant support and guidance in many ways, including arranging many details, making available documents from the foundation's library, and offering advice that was invaluable in defining the collection scope. Dr. Darwin H. Stapleton, Director of the Rockefeller Archive Center, and Ms. Melissa Smith, archivist at the Archive Center, co-operated with and assisted the editors in reviewing Russell Sage Foundation materials in their collection and in seeing that the process of microfilming archival documents went with admirable smoothness.

This collection documents the activities of the Russell Sage Foundation from its inception in 1907 to 1947, when administrative changes took place that brought a major shift in the way the foundation operated and sought to fulfill the mission laid out for it by Margaret Olivia Sage. The documents that make up the microfiche collection fall into three categories. The first are publications of the Russell Sage Foundation in the form of pamphlets and series. These materials were very important in disseminating the foundation's work and influence, but they have long been out of print. Libraries' holdings tend to be scattered. Furthermore, they were printed on high-acid paper that is decaying rapidly, and thus were candidates for preservation filming. For this collection UPA Academic Editions filmed the most complete surviving set of the pamphlets, held by the Russell Sage Foundation Library. The editors chose not to film material published by the foundation in the form of monographs and books because these items were more widely distributed and printed on higher-quality paper, and libraries that do not own them can easily acquire them through interlibrary loan. For a bibliography of the foundation's monographic publications, see page 675 of item 1-H-1 in the microfiche file.

The second section consists of selected documents from the Russell Sage Foundation archives, deposited at the Rockefeller Archive Center in North Tarrytown, New York. In 1985 the foundation gave its archives to the Archive Center. This collection of heterogeneous material includes letters, memoranda, reports, clippings and other documents gathered and preserved by the foundation office. The collection at the Archive Center has been organized into 9 series, three of which directly apply to the foundation's activities for 1907-1947: Mrs. Sage's personal papers, corporate history 1906-1979, and early office files 1908-1949, a total of 16.8 cubic feet of material. In order to provide a collection that will be useful to scholars with different interests and needs, the editors, in consultation with Professor Hammack, have selected the most important documents that describe the origins of the foundation and the full breadth of its activities for the years 1907-1947. For material filmed from the Rockefeller Archive Center holdings, the citations in this finding aid include the Archive Center folder numbers. There are some gaps in coverage by the foundation archives because material was not preserved or was dispersed at the time of administrative changes or at the retirement of key personnel. Scholars with a specialized interest in particular events, issues or people should contact the Rockefeller Archive Center to determine what additional material exists in that collection. In his introduction to the finding aid, Professor Hammack has identified other manuscript collections that may also be of interest.

The last section of the microfiche collection is a complete set of minutes of the Board of Trustees and the Executive Committee of the foundation for 1907-1947, the first time these documents have been made available to libraries.

This finding aid to the microfiche collection consists of five parts. The first two are Mr. Wanner's foreword and Professor Hammack's historical introduction to the activities of the Russell Sage Foundation during the period covered by the collection. These are followed by a Reference Bibliography, which lists the items reproduced in the collection and gives bibliographic information for each, and an Index by Names and Index by Titles for the material.

# THE RUSSELL SAGE FOUNDATION, 1907-1947: AN HISTORICAL INTRODUCTION

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*by David C. Hammack*

As a policy study center for the social welfare movement, the Russell Sage Foundation played leading roles in a wide range of fields during the first forty years after its founding in 1907. Through the work of its own staff, through the remarkable group of new organizations it created, and through the work made possible by its grants to others, the foundation supported significant developments in a remarkable variety of fields. Its contributions to the professionalization of social work have perhaps received most attention. But the foundation also made major contributions to social research and industrial relations, to movements to improve the welfare of women and children and to reform the pawnshop and consumer loan business, to the care of the blind, to the public health movement (especially in the campaign against tuberculosis), and to housing and city planning. By the late 1940s these fields had become so distinct from one another that the foundation abandoned its attempt to contribute to them all. Henceforth it concentrated on efforts to apply social science to policy-making and to the professions. But to the founding generation of Russell Sage Foundation leaders, as to their contemporaries in many private organizations concerned with the management and reform of social welfare in the United States, all the activities in its initial program belonged to a single, coherent effort.

Margaret Olivia Sage described this effort in simple, comprehensive terms in the charter she obtained from the State of New York as "the improvement of social and living conditions in the United States of America" (see Microfiche Number 1-H-2 in this collection). The foundation she created can be described as the first general-purpose foundation in the United States because she stipulated that it should seek to achieve this broad end by "any means" the foundation's trustees deemed appropriate, "including research, publication, education, the establishment and maintenance of charitable or benevolent activities, agencies, and institutions, and the aid of any such activities, agencies,

or institutions already in existence.” Robert W. deForest, a lawyer, long-time President of the Charity Organization Society of New York, and Mrs. Sage’s chief advisor, further underlined the general-purpose character of the Foundation in the letter that persuaded her not to give her foundation a narrow, fixed purpose. “A philanthropic foundation,” he wrote, “to perpetually carry out the benevolent intent of the donor, and make for the greatest good from generation to generation, should be sufficiently elastic in form and method to work in different ways at different times.” Accordingly, Mrs. Sage placed control of the foundation almost entirely in the hands of its trustees, a small group (initially, nine people drawn from the leaders of organized charity in New York and Baltimore) empowered to select its own successors. In practice, however, Mrs. Sage herself directed the foundation’s initial programs into the various aspects of social welfare.

The Russell Sage Foundation was the largest of many philanthropic acts carried out by Mrs. Sage with the fortune of some \$65 million left to her by her husband. Russell Sage had made this fortune in the railroad, telegraph, and lumber industries and through shrewd investments in stocks, bonds, and gold. He himself opposed philanthropic works of all kinds. He and Margaret Olivia had no children, however, and after his death in 1906 she took great delight in using his fortune to do good works. “I am nearly eighty years old,” she said at the first meeting of the Russell Sage Foundation’s Board of Trustees, “and I feel as if I were just beginning to live.”

Many of Mrs. Sage’s smaller gifts went to religious and educational institutions, and to women’s organizations. Most of Mrs. Sage’s own letters included in this microfiche collection have to do with these gifts (Microfiche Numbers 200-H-1.5 to 200-H-1.9). Among the more notable and interesting of the gifts were contributions to a church in Sag Harbor, Long Island, whose congregation was Black, to Russell Sage College in Troy, New York, to Cornell University for a large chapel and to many other universities for chapels and dormitories, often for women. She also endowed a Russell Sage Institute of Pathology at the City Hospital and City Home in New York and established a small endowment for the Susana Hospital in Guam. And she purchased Marsh Island, off the coast of Louisiana, as a wildlife sanctuary. Whenever possible, she established a permanent charitable institution or fund, or a building, named after her husband despite his implacable opposition to philanthropy.

## **Creating the Russell Sage Foundation**

Mrs. Sage gave her largest contributions to charitable societies, particularly those devoted to the blind and to the organization and supervision of efforts to relieve poverty and dependency. The largest of these gifts created the Russell Sage Foundation, with an endowment of \$10 million. In her letter of gift she stipulated that the foundation was to promote “social betterment—improvement of the hard conditions of our working classes, making their homes and surroundings more healthful and comfortable and their lives happier; giving

more opportunity to them and to their children." She further stipulated that the foundation was to take the entire nation for its field, but was to be located in New York City and to pay some special attention to the city and its region.

Robert W. deForest had urged Mrs. Sage to direct her foundation to "the larger and more difficult problems" in the improvement of social conditions, and to do so "in such a way as to secure co-operation and aid in their solution" (see Microfiche Number 1-H-2). He also suggested that the foundation seek to become for the entire nation a "center of charitable and philanthropic information" such as "the Charity Organization Society makes for the city." Following this advice, she moved from the beginning to establish a national center for the study of social welfare policy and for the promotion of cooperation among charity organization societies and related organizations.

Every member of the first Board of Trustees was selected for his or her ability to contribute to this broad purpose. DeForest headed the board of the Charity Organization Society of New York; John Glenn, a trustee who quickly became the foundation's first "General Director," headed the Charity Organization Society of Baltimore. A successful railroad attorney, Glenn had served as President of the National Conference of Charities and Correction in 1901 and as President of the Board of Supervisors of City Charities of Baltimore. Cleveland H. Dodge played leading roles in the Red Cross, the YMCA, and the American Museum of Natural History; Robert C. Ogden, a former partner of John Wanamaker's dry goods business, led Rockefeller Foundation-General Education Board and Peabody Fund efforts to improve education in the South for both whites and blacks, and as a result was familiar with the work of the earliest of the national philanthropic foundations. Daniel Coit Gilman was President of the Johns Hopkins University and active in Baltimore charities; when he died in 1908 his replacement was Alfred Tredway White, President of the Brooklyn Bureau of Charities and a notable developer of privately subsidized low-income housing. Vitae, resumes or biographical sketches of foundation trustees and important staff members of the period 1907-1947 can be found in section 200-H-3.

Unlike other foundations of the time, the Russell Sage Foundation not only owed its existence to a woman but included four women among its first nine trustees. This fact reflected the prominent parts played by women in the charity organization movement. Mrs. Sage herself was one of the trustees. Another was Helen M. Gould, the daughter of Jay Gould, Russell Sage's frequent business partner and a notable donor to patriotic, religious, and charitable organizations, who "had for years," according to John Glenn, "been like a daughter to Mrs. Sage." DeForest selected the other two women trustees: Gertrude S. Rice, a founder of the Charity Organization Society of New York; and Louisa Lee Schuyler, founder of the New York State Charities Aid Association. (Several women also played key roles on the foundation's staff, including Mary Richmond, Mary van Kleeck, and Joanna Colcord; their contributions are described below.)

The trustees, led by Mrs. Sage, deForest, and John Glenn, quickly defined

a program that they sustained with remarkable continuity for forty years. During this period there were significant shifts only twice: in the aftermath of the First World War, and in response to the welfare crisis produced by the Great Depression. In general, the consistency of the foundation's program and leadership over the period from 1907 to 1947 is one of its most striking characteristics.

At Margaret Olivia Sage's insistence the trustees decided, early in 1912, to build their own building. They selected a location near Gramercy Park, on the same block as the United Charities Building that housed the Charity Organization Society. Here they erected an impressive 9-story structure in Italian Renaissance style, designed by the architect Grosvenor Atterbury and decorated with carved panels symbolizing Service flanked by Study and Counsel, Religion, Education, Civics, Justice, Health, Work, Play, and Housing (see section 221-OF-3). The first two floors of the building contained meeting rooms; the top two floors housed a library. Offices in the middle floors were occupied by the foundation itself and (rent-free) by other agencies elected and/or supported by the foundation. Altogether about 8% of the foundation's original capital was invested in the building. A significant and interesting portion of the foundation's records has to do with its first building and with the problems posed by maintaining its own service staff (see section 221-OF-4).

This building provided handsome accommodation for the foundation's leading programs. These evolved quite directly out of the Charity Organization Society movement as it existed at the turn of the century. COS leaders in large cities like New York, Philadelphia, Chicago, Boston, and Baltimore increasingly agreed that they ought to emphasize *efficiency* in the management of available charitable resources, and the *prevention* of circumstances that led people to need charitable assistance. Thus the Russell Sage Foundation's program can be seen as embracing two complementary efforts: to professionalize social work, and to eliminate deleterious environmental conditions.

## Social Work and Social Welfare

The foundation quickly determined to develop its own staff to carry out many of its activities in the fields of social work and social welfare. The professionalization of social work required a secure body of knowledge and new schools for social workers. When early grants to social work schools in Boston, Chicago, St. Louis, and New York produced disappointing research (see section 220-M-1), the Russell Sage Foundation itself set up research departments in such fields as Charity Organization, Child Hygiene, Recreation, Child Helping, Consumer Credit, and Social Surveys, staffing them with experienced researchers drawn more from organized charity than from the universities.

To support researchers in these departments the foundation also established a Department of Statistics and an editorial office to complement its library. By 1917, these facilities made the Russell Sage Foundation the "best place in the country for the study of practical problems," as deForest described the ambition. The library, which built on materials gathered by New York's Charity

Organization Society, housed the best collection of works on poverty and dependency, and on charitable and social service agencies, in the United States (see section 208-L). The statistical department, under the leadership of Leonard P. Ayres, set national standards for the collection, analysis, and presentation of data (see sections 113-St and 213-St).

In social work, the Russell Sage Foundation published a series of standard studies. Mary E. Richmond capped a long career as general secretary of the Baltimore and then the Philadelphia charity organization societies by taking the lead in setting up what became the Charity Organization department in 1909. Here she directed the production of a long series of pamphlets and model forms for charity organization societies and various agencies, materials that are included in section 101-CO of the present collection (as are related materials produced by the Department of Statistics). Richmond also produced classic textbooks for social workers, *Social Diagnosis* (1917), *What Is Social Case Work* (1922), and (with Fred S. Hall), *Child Marriages* (1925) and *Marriage and the State* (1929), and a collection of essays and reflections, *The Long View*. Her department published other notable texts, including Robert A. Woods and Albert J. Kennedy's *Handbook of Settlements* (1911), and Joanna C. Colcord's *Cash Relief* (1936) and *Your Community* (1939).

Under Mary Richmond between 1909 and 1929, and then under Joanna Colcord until 1945, the Charity Organization Department also provided training for social workers and consulting advice for social work agencies. The Social Work Year Book Department, headed by Fred S. Hall, associate director of the Charity Organization Department, produced (with the aid of the American Association of Social Workers) a series of *Social Work Year Books* between 1929 and 1945; the Statistics Department gathered data on the qualifications, activities, and compensation of social workers. Other foundation-sponsored studies dealt with such topics as disaster relief, homelessness, household management, the "broken family," unemployment relief, and living standards. Through these varied activities, through the provision of library, classroom and office space in the West Wing Building (opened in 1931), and through the contribution of several hundred thousand dollars (to the Charity Organization Society of New York), the foundation was very closely associated with the New York School of Social Work.

The Russell Sage Foundation provided support and in many cases served as an incubator for several other key organizations in the movement to professionalize social work. At various times it made smaller contributions to fledgling social work schools in St. Louis, Chicago, and Boston, and to the Social Work School of Atlanta University in Georgia. Foundation grants of funds and of space in its building enabled the American Association of Social Workers to undertake similar studies and to maintain a placement service; similar grants of funds and space were also made to the Family Welfare Association of America, the American Association of Hospital Social Workers, the National Conference of Social Work, the National Social Work Council, the Welfare Council of New York City, the Child Welfare League of America (which began

as a Russell Sage Foundation Department of Child Helping), the National Association of Legal Aid Associations, and the Social Work Publicity Council (an outgrowth of another Russell Sage department). Reproduced in section 221-OF-1 of this collection are several summaries of grants and descriptions of organizations receiving foundation support. Minutes of the Board of Trustees meetings (section 301-BT) are also an important source on foundation grants, as well as finances and operations.

Between 1907 and 1940 the Russell Sage Foundation largely left the support of Black social work agencies to others. It did, however, make several small grants to organizations that served the Black community. Both through the Foundation and through *The Survey* magazine it supported studies of the appalling housing conditions in Black neighborhoods in Washington, D.C. And its leaders' correspondence included discussions of the problems facing Black social workers in the segregated south. The foundation provided somewhat more support for studies of the problems of European immigrants—a fact that reflected, in part, the immigrants' very large share in New York City's population during these years. But in general the Foundation did not support work that emphasized cultural (or psychological), as opposed to economic and environmental, factors.

In the effort to professionalize social work the foundation did emphasize the rigorous training of social workers, responsible management of charitable resources, and work to improve the physical, economic, and social environment. It never supported the introduction of psychiatry into social work. It did, on the other hand, devote a great deal of research, policy debate, and consensus-building to the development of standards and legislation. It was particularly active in supporting work related to child abuse, child labor, the working conditions of women, marriage, unemployment, workmen's compensation, industrial relations, consumer credit, public health, housing, city planning, and recreation. Geographically, it focused on New York and other great commercial and industrial cities in the east, and on Appalachia (through its Southern Highlands Department, 1909-1920, sections 112-SH and 212-SH).

Within the foundation, these policy-analysis activities were carried out by the short-lived Department of Child Hygiene and its successors, the Departments of Recreation and Education (sections 104-CHy, 105-Rec, 106-E, 204-CHy, 205-Rec, 206-E); by the Department of Child Helping, whose increasingly strong emphasis on institutions for congregate care led to its reorganization as a Department of Delinquency and Penology in the mid-1920s (sections 102-CH, 103-DP, 202-CH, 203-DP); the Department of Remedial Loans (renamed Consumer Credit Studies in 1938, sections 109-RL, 110-CC, 209-RL, 210-CC); the Department of Industrial Studies (sections 107-IS and 207-IS); the Library (sections 108-L and 208-L) and the Department of Publications; and the Department of Surveys and Exhibits and of Social Work Interpretation (sections 111-SWI and 211-SWI).

The work of at least three of these departments calls for special mention. The Russell Sage Foundation has never been prominently identified with educa-

tion, but its short-lived department in this field made two significant contributions under Leonard P. Ayres. Its *Index Number for State School Systems* (1920, Microfiche Number 106-E-141) was a widely influential assessment tool that was in demand for many years after Ayres left the foundation. And Ayres' studies of student progress through the grades, published both by the Russell Sage Foundation and by the Cleveland Foundation (in a major study of the Cleveland Public Schools for which it engaged Ayres and his staff), made significant contributions to contemporary debates over the best way to handle the rapidly increasing school population. Not all of this activity could be represented in the present collection.

Mary van Kleeck began her studies of women's working conditions in 1905, a year after her graduation from Smith College, as a fellow of the College Settlements Association. She soon had Russell Sage Foundation support, and by 1910 had joined the foundation. One of her earliest studies, of *Women in the Bookbinding Trade*, played an important part both in the passage of legislation prohibiting the employment of women in factories between the hours of 10 P.M. and 6 A.M., and in the famous "Brandeis Brief" that made successful, innovative use of research materials to support the law in a test case (background material on this study can be found in Microfiche Numbers 207-IS-3, 207-IS-4, 207-IS-5). Van Kleeck continued such studies until World War I, when she took a leave from the foundation to establish the Women's Bureau in the Department of Labor.

After 1918 van Kleeck broadened the program of the Industrial Relations Division to include studies of unemployment (she played a significant role in the President's Conference on Unemployment in 1921), or collective bargaining, and, in the 1930s, of ways to introduce economic planning into the American system. Her work in this field was notable in view of the fact that other foundations (including the various Rockefeller foundations and the Commonwealth Fund) shied away from the controversies inherent in the field, especially after John D. Rockefeller was severely criticized in Congress for attempting to use his wealth to interfere in industrial relations even as his Colorado mines were in the midst of bloody labor conflict. By the early 1930s van Kleeck was advocating policies and viewpoints that were not acceptable to the foundation's trustees: they continued to employ her but began to place a disclaimer in every foundation book stating that the foundation approved the methods but not necessarily the conclusions of the work. Many of her reports and other records about these activities are to be found in her own papers, which are in the Sophia Smith Collection at Smith College, and are not included in the materials reproduced here.

The Russell Sage Foundation's Library and Publications office were not active departments with their own research programs in the same sense as the others noted here, but they did develop active programs. Most notable was the library's effort to collect and distribute information about charities and philanthropic work generally, an effort that shaped its collection policies and found permanent expression in successive editions of a directory, *American*

*Foundations for Social Welfare*, of which the first two versions (1930 and 1938, Microfiche Numbers 108-L-1 and 108-L-3), edited by Librarian Bertha F. Hulseman, are included in this collection (a third edition, edited by Shelby M. Harrison and F. Emerson Andrews, was published as a book in 1946). Andrews continued and expanded these activities when he left Russell Sage in the mid-1950s to start the Foundation Center Library. The Library also published the *Russell Sage Foundation Library Bulletin*, a series that included subject bibliographies and annual reports.

## Environmental Reform and City Planning

The Russell Sage Foundation established several other organizations, and used the facilities of still more that had been established quite independently, in its sustained effort to eliminate deleterious environmental conditions. One of its first and most influential research and publishing ventures was the *Pittsburgh Survey* (six volumes, Paul. U. Kellogg *et al.*, 1909-1914), a study of living and working conditions and private and governmental agencies in the steel city. The *Pittsburgh Survey* illuminates the relations between Russell Sage and the charity organization society community, on the one hand, and between the efforts to professionalize social work and improve the environment, on the other. Formally, this survey was conducted at the request of Pittsburgh citizens active in charitable work not by the foundation but by the Charities Publication Committee, whose chairman was Robert W. deForest and whose members included John Glenn and Daniel Coit Gilman. By 1909, when much of the work on this survey had been completed, Kellogg had become editor of *The Survey*, a periodical for social workers and those involved in the social welfare movement which survived under his leadership until after World War II. Sponsored by the Charities Publications Committee (later renamed Survey Associates, Inc.), this publication originated in *Charities*, the newsletter of New York's Charity Organization Society, in *The Commons*, Graham Taylor's similar publication in Chicago, and in *Jewish Charity*, a New York periodical directed to the Jewish community throughout the United States. *Survey* and *Survey Graphic*, an illustrated, more popular companion magazine, were never directly part of the Russell Sage Foundation, but for much of their existence they were significantly shaped by deForest and Glenn, and they received subsidies of about \$328,000 from the foundation, as well as additional gifts from deForest. Records related to *The Survey* are to be found in the papers of Survey Associates and of Paul Kellogg, in the Social Welfare History Collections at the University of Minnesota; few are contained in the collection reproduced here, since the papers of independent organizations funded by the Russell Sage Foundation generally were not included in the foundation's archives.

The Pittsburgh Survey is notable for its revelations of the ways in which industrial conditions created dependency, and for its contribution to the effort to relieve these conditions. Elizabeth Beardsley Butler's *Women and the Trades* provided evidence in support of legislation to regulate the hours and working conditions of women. Crystal Eastman's *Work Accidents and the Law*

played an important role in the movement to enact workmen's compensation laws throughout the United States. And John Fitch's *The Steel Workers* and Margaret F. Byington's *Homestead: Households of a Mill Town* documented the effects of hazardous working conditions and the twelve hour day/seven day week on the health of steel workers and their families. The implicit premise in these studies—and in the many issues of *The Survey* as well—was that a great deal of dependency was the result, not of human failings or of God's will, but of bad living and working conditions. Overworked women gave birth to underweight, sickly babies; overcrowded, airless tenements bred tuberculosis; dangerous factories maimed or killed their workers. Better to prevent sickness, injury, or death—or to force employers to insure against those risks—than to seek private funds for the aid of the sick and crippled and the relief of widows.

At the outset the Russell Sage Foundation set up another "independent" organization to pursue the cause of housing reform, a cause that had engaged deForest since the mid-1890s, when he and Charity Organization Society investigator Lawrence Veiller prepared an influential study and exhibit on tenement housing in New York City. In 1909 deForest and Glenn joined Veiller in setting up the National Housing Association, directed by Veiller. Between 1909 and 1936 Veiller used this agency to publish a quarterly, *Housing*, and for a variety of studies and conferences designed to encourage the improvement of housing conditions by means of stricter building codes. Over these years the foundation supported his efforts with grants totalling nearly \$300,000.

The Charity Organization Society of New York, the Brooklyn Bureau of Charities, and the State Charities Aid Association of New York all received still larger amounts for such purposes. Much of the money was for the largely successful educational and public health campaign against tuberculosis (for which additional funds went to the National Tuberculosis Association). Other funds to these associations supported committees concerned with the reform and enforcement of laws concerning "social conditions" and housing, and with the supervision of such public institutions as criminal courts and homes for children. Veiller, deForest's old associate, headed the housing and criminal courts committees of the New York Charity Organization Society, whose extensive records may be found in the papers of the Community Service Society of New York at Columbia University.

These New York and Brooklyn charity organization societies also received some Russell Sage Foundation money for services to the blind. This was one field in which Mrs. Sage insisted that the foundation provide direct assistance to individuals and operating agencies, as well as to campaigns to prevent disability. Several organizations devoted specifically to the care of the blind and to the prevention of blindness received funds under this program (see material in section 118-PBC).

In its effort to encourage improvement of the physical and social environment, the foundation itself created in 1912 a Department of Surveys and Exhibits, headed by Shelby M. Harrison, who had worked on the Pittsburgh Survey. For more than twenty years Harrison and his department played a central role in the social survey movement. This movement was an American

response to Charles Booth's *Life and Labour of the People of London* (sixteen volumes, London, 1902-1903), and contributed both to social science and to social welfare.

As the director of a model survey of Springfield, Illinois (published as a book in three volumes, 1918-1920; see Microfiche Numbers 115-SE-7 through 115-SE-16 for pamphlet versions of the studies that made up the survey) and as consultant and advisor to many others (including the extensive and influential surveys of Cleveland, Ohio, between 1914 and the early 1920s), Harrison encouraged research innovations; he served as chairman of the Social Science Research Council's Executive Committee between 1933 and 1945. But he always gave priority to the contributions surveys could make to campaigns for social welfare, and his work emphasized social work and social welfare analysis, planning, and advocacy rather than social research. The extensive series of pamphlets and reports of his department included in this collection reflect this practical emphasis (sections 115-SE and 215-SE). In the 1920s, innovative social research was a more prominent product of the foundation's grants to the independent Cities Census Committee, which pioneered the use of census tracts for the analysis of population data in its studies of New York City.

The foundation's early program emphasized still another administrative device: investment in limited-dividend (in effect, in privately subsidized) model housing. Between 1909 and 1922 it invested as much as a quarter of its capital in the development of Forest Hills Gardens in the New York City Borough of Queens (see section 219-HS-1). Forest Hills Gardens succeeded in producing an influential curvilinear street pattern, excellent recreational spaces, and high-quality town-house designs suitable for suburban areas with small gardens. It entirely failed, however, to earn any profit for the foundation (in fact it lost about \$300,000). It also failed to provide low-cost housing for working people.

In 1925 the Russell Sage Foundation again invested in model housing. This time, rather than take on itself all the complex facets of developing housing, the foundation invested in the bonds of the City Housing Corporation's development at Sunnyside Gardens in Long Island City, New York. The City Housing Corporation was the developer of Radburn, New Jersey, one of the early, landmark garden suburbs in the United States. Sunnyside Gardens was a continuation of their work to apply the latest ideas in design and town planning to produce affordable housing.

## **Creation of the Regional Plan of New York**

The Russell Sage Foundation turned even more sharply away from research and toward the study and advocacy of housing and city planning policy after World War I. It faced a new situation after the war. Several members of its initial staff spent the war years in government service and some of these (notably Leonard P. Ayres, who moved to the Cleveland Trust Company and the Cleveland Foundation) did not return. It sold its interest in Forest Hills Gardens in 1922, regaining most of its capital investment. Mrs. Sage died in 1918; by 1920 her estate had been distributed, adding \$5 million to the endowment.

Charles D. Norton, an insurance executive, banker, and Red Cross leader who had long worked for comprehensive city planning in Chicago and New York, replaced Mrs. Sage on the Board of Trustees; Norton's friend, Frederic A. Delano, a railroad executive who had joined city planning campaigns in Chicago and Washington, D.C., succeeded A. T. White in 1921, and Dwight Morrow, a partner in J. P. Morgan & Company and leader in New Jersey philanthropies, succeeded Cleveland H. Dodge.

In 1919 and 1921 the trustees, led by Glenn, deForest, and Norton, decided to reduce the foundation's commitment to original social research, to continue its effort to improve the training, standards, and organizations of social workers, and to launch a major new initiative in city planning. The result was a ten-year, million-dollar investment in the effort that produced the comprehensive, twelve-volume *Regional Survey and Plan of New York and Environs* (Thomas Adams, *et al.*, 1928-31). This was soon extended by a subsidy of more than \$500,000 to a new independent organization created by the Russell Sage Foundation, the Regional Plan Association of New York. Far more than earlier city planning projects, the Regional Plan emphasized close attention to demographic and economic factors and attempted to take into consideration the needs of a vast area, embracing 22 counties in New York, New Jersey, and Connecticut (see section 218-RP).

Under Delano's leadership following Norton's death in 1923, the Regional Plan project made a concerted effort to create a "planning service" and a forum for the resolution of disputes among public and private interests throughout the 22-county metropolitan region. The conferences and published volumes of the Regional Plan also provided opportunity for discussions involving social workers, physical and park planners, zoning advocates, and business interests. Foundation staff members Lee F. Hanmer and Clarence A. Perry made particularly notable contributions to the discussion of recreational facilities and of what Perry called the "neighborhood unit" plan in the published volumes. Several other Russell Sage pamphlets and books published between 1922 and 1946 made important contributions to the development of city planning. Some of these are included in the present collection (see, for example, Microfiche Numbers 116-YB-3, 218-RP-19, 218-RP-37). The bulk of the papers relating to the Regional Plan and the Regional Plan Association are to be found in the Regional Plan Association of New York Papers at Cornell University; additional materials are in the George McAneny Papers at Princeton and Columbia Universities.

## **New Directions After 1947: From Social Work and City Planning to Social Science**

With social work and city planning commitments absorbing its available income, the Russell Sage Foundation made few changes in its program after the mid-1920s. It did seek, during the Great Depression, to meet emergencies in several private social work agencies, and to contribute to the improvement

of relief work for the unemployed. Mary van Kleeck, who had played a significant role in the study of unemployment in the early 1920s, found herself increasingly at odds with the dominant flow of political opinion in the United States and had little to do with the New Deal. The depression disrupted the world of private charity, because it simultaneously increased the need for assistance and destroyed the value of private endowments.

The depression hit the foundation directly when the investment in the City Housing Corporation stopped generating income because the home buyers at Sunnyside Gardens were unable to pay on mortgages. In 1933, many of the mortgagees, including a number who were active in the Communist Party, demanded a moratorium on interest payments, a move which led to a lengthy conflict between the foundation and other bondholders and the mortgagees. In the end the foundation purchased several homes at foreclosure to protect its investment. This episode is documented in section 219-Hs-2.

In 1938 the enthusiasm of Mary van Kleeck and her Industrial Relations Department for union organizing affected the foundation when its employees formed a chapter of the Social Services Employees' Union. This union demanded wage increases and other changes the foundation's trustees rejected. The resulting conflicts forced several foundation leaders to devote considerable time and energy to relations with the foundation's employees (see section 221-OF-4).

The Depression and the New Deal not only disrupted the finances and labor relations that characterized the foundation's early years, but also disrupted its relationship to the larger world in which social welfare policy decisions were made. As government rather than private charities became by far the largest employer of social workers, and as federal programs became more and more important in defining the nation's response to social problems, the Russell Sage Foundation found itself devoted to a task that was less and less relevant. Its strongest leaders had included Mrs. Sage, Robert W. deForest, John Glenn, Alfred T. White, Charles Dyer Norton, and Frederic A. Delano. When deForest died and Glenn retired as General Director in 1931, only Glenn and Delano remained on the board. Although he was now less active, Glenn continued to report to his office and surely imposed some constraints on the actions of his successor, Shelby M. Harrison. Harrison, who never served on the board, devoted a long typescript memoir (now at Columbia University) largely to Glenn's career.

World War II brought the situation to a head. As in World War I, several of the foundation's staff members moved into government service for the duration of the war (thus joining Leonard P. Ayres, their former colleague, who returned from Cleveland to the War Department). After the war several retired, and the membership of the Board of Trustees turned over again, with lawyers and social scientists replacing most of the organized charity leaders of the earlier periods.

The charter devised by deForest and Mrs. Sage in 1907 did not limit the Russell Sage Foundation to any particular set of activities intended to "improve social and living conditions in the United States." Instead, it created

a general purpose foundation whose trustees were empowered to respond to "other and greater needs for philanthropic action than are now apparent." In 1947, when Shelby M. Harrison retired as General Director, the trustees made use of that power. They sold their building (to the Catholic Archdiocese of New York, which sold it for residential and commercial use a few years later). The New York School of Social Work now affiliated with Columbia University, and the trustees distributed nearly all the holdings of their library to Columbia, the City College of New York, and the New York Public Library. They brought their support of social work organizations, of industrial relations research, and of city and regional planning to an abrupt end. They left the *Social Work Year Book* to the American Association of Social Workers and by 1956 had arranged for F. Emerson Andrews to launch the Foundation Center with support from the Carnegie Foundation. Documentation of the 1947 transformation of the foundation focus can be found in Microfiche Numbers 201-CO-24-25, 208-L-5, 210-CC-18, 211-SWI-4, 217-ASW 11 and 17, 221-OF-1.5-7, 301-BT-1945-1949, and 302-EC-1945-1949.

Since 1947 the Russell Sage Foundation has supported basic and applied social research, largely conducted by individual university-based social scientists who compete for grants through a process of peer review. Their work is much more difficult to characterize than the work of the first forty years, because the researchers themselves have been more diverse and have not been permanently employed by the foundation itself—or by favored agencies. In 1982 it moved into a freshly remodelled building on 64th Street in New York City. From this location it now makes grants and provides facilities each year for a small group of visiting scholars.

## Bibliography

The Russell Sage Foundation archives are housed at the Rockefeller Archive Center; the foundation itself maintains a collection of its publications and a few other materials at its East 64th Street building in New York City. Several relevant manuscript collections are at Columbia University: the Lawrence Veiller Papers in the Community Service Society of New York Papers, the Mary E. Richmond Papers, and Shelby M. Harrison's manuscript biography of John Glenn. The archives of the Regional Plan Association of New York (and many papers relevant to the preparation of the Regional Plan) are at Cornell University; the papers of George McAneny, President of the Regional Plan Association from 1932 to 1951 are at Princeton University and Columbia University; the Mary van Kleeck Papers, containing many of the annual reports of the Department of Industrial Studies, are in the Sophia Smith Collection at Smith College. The Paul U. Kellogg Papers and the Survey Associates Papers are in the Social Welfare History Archives at the University of Minnesota.

The Russell Sage Foundation did not begin to publish annual reports until after 1947. For the years between 1907 and 1947, the book *Russell Sage Foundation 1907-1946*, by John M. Glenn, Lilian Brandt, and F. Emerson Andrews,

included in this collection (I-H-1), serves much the same function. Far more detailed than most annual reports, this book does not, however, give an entirely balanced view because it slights the activities funded by the foundation but conducted by established and newly created organizations, and because it does not fully discuss the often very close relationships between the foundation's leaders and those organizations. Other accounts of the foundation by those closely associated with it include F. Emerson Andrews, *Philanthropic Foundations* (New York: Russell Sage Foundation, 1956), and *Foundation Watcher*, an autobiography, (Lancaster: Franklin and Marshall College, 1973); and, for a later period, Orville G. Brim, "Do We Know What We Are Doing?" in Fritz F. Heiman, ed., *The Future of Foundations* (Englewood Cliffs, New Jersey: Prentice-Hall, Inc., 1973). More recent overviews are David C. Hammack, "The Russell Sage Foundation," in Harold M. Keele and Joseph C. Kiger, eds., *Foundations* (Westport, Conn.: Greenwood Press, 1984), and the essay on the foundation in Peter Romanovsky, ed., *Social Service Organizations* (Westport: Greenwood Press, 1978).

Historians of many of the fields in which the foundation was active have also described one or another aspect of its character and program. Among these might be noted Robert Bremner, *From the Depths: The Discovery of Poverty in the United States* (New York: New York University Press, 1956), and his *American Philanthropy* (Chicago: University of Chicago Press, 1960); Roy Lubove, *The Progressives and the Slums: Tenement House Reform in New York City, 1890-1917* (Pittsburgh: University of Pittsburgh Press, 1962), and *The Professional Altruist: The Emergence of Social Work as Career* (Cambridge: Harvard University Press, 1965); Clarke Chambers, *Seedtime for Reform: American Social Service and Social Action* (Minneapolis: University of Minnesota Press, 1963) and *Paul U. Kellogg and The Survey: Voices for Social Welfare and Social Change* (Minneapolis: University of Minnesota Press, 1971); Allen F. Davis, *Spearheads for Reform: The Social Settlements and the Progressive Movement, 1890-1914* (New York: Oxford University Press, 1967); Paul T. Ringenbach, *Tramps and Reformers: The Discovery of Unemployment in New York* (1973); James Leiby, *A History of Social Welfare and Social Work in the United States* (New York: Columbia University Press, 1978); Mel Scott, *American City Planning Since 1890* (Berkeley: University of California Press, 1971); Harvey A. Kantor, "Charles Dyer Norton and the Origins of the Regional Plan of New York," *Journal of the American Institute of Planners* vol. 39 (1973), pp. 35-42; Walter Trattner, *From Poor Law to Welfare State: A History of Social Welfare in America* (New York: The Free Press, 1974; third edition, 1984); John F. McClymer, *War and Welfare: Social Engineering in America, 1890-1925* (Westport: Greenwood Press, 1980); Barry D. Karl and Stanley N. Katz, "The American Private Foundation and the Public Sphere, 1890-1930," *Minerva* vol. 19 (Summer, 1981); and Guy Alchon, *The Invisible Hand of Planning: Capitalism, Social Science, and the State in the 1920s* (Princeton: Princeton University Press, 1985).

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**1-H-1:** Russell Sage Foundation, 1907-1946:  
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Andrews. 1947. 2 v. xviii, ix, 746 p.*

**1-H-2:** Constitution, letter of gift, and  
suggestions as to scope of work  
*Confidential bulletin no. 1. 1907. 171+11  
p.*

[Includes supplement "Letter from Frank  
Tucker"]

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### Departmental Pamphlet Series

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#### Charity Organization Department

**101-CO-1:** What is organized charity? Ten  
pertinent questions briefly answered  
*1910. 16 p.*

**101-CO-1.A:** What is organized charity?  
Ten pertinent questions briefly answered  
*1910. 16 p.*

**101-CO-2:** Relief: a primer for the family  
rehabilitation work of the Buffalo Charity  
Organization Society prepared by its  
Secretary Frederick Almy  
*Frederick Almy. 1920. 35 p.*

**101-CO-3:** Treatment: methods employed  
by organized charity in the rehabilitation of  
families  
*Porter R. Lee. 1910. 16 p.*

**101-CO-4:** On being a director: an open letter to one of the board of a society for organizing charity

*Alexander Johnson. 1910. 5 p.*

**101-CO-5:** Passing on as a method of charitable relief

*1911. 34 p.*

**101-CO-6:** The formation of charity organization societies in smaller cities  
*Francis H. McLean. 1910. 51 p. (2nd ed.) 24 p. (1st ed.)*

**101-CO-7:** What social workers should know about their own communities: an outline

*Margaret F. Byington. 1911 (1st ed.) 32 p. 1912 (2nd ed.) 42 p. 1919 (3rd ed.) 43 p.*

**101-CO-8:** The inter-relation of social movements with information about 67 organizations

*1910. 32 p.*

**101-CO-9:** The dominant note of the modern philanthropy

*Edward T. Devine. 1909. 8 p.*

**101-CO-10:** Organization in the smaller cities

*Alexander Johnson. 1905. 4 p.*

[Reprinted from *Charities and the Commons*, May 3, 1905.]

**101-CO-11:** A modern St. George

*Jacob A. Riis. 1911. 30 p.*

**101-CO-12:** Efficient philanthropy

*George Hodges. 1911. 12 p.*

[Reprinted from *Scribner's Magazine*.]

**101-CO-13:** Telegraphic Code and Transportation Agreement

*1910. 80 p.*

[An agreement between charity organizations covering the conditions under which an organization in one city could offer to transport needy individuals or families to another city where they might be better off, and a telegraphic code for communications regarding such cases.]

**101-CO-13.A:** Transportation Agreement and Telegraphic Code

*1914. 84 p.*

**101-CO-13.B:** Supplement to the List of Signers of the Transportation Agreement  
*1916. 7 p.*

**101-CO-13.C:** Transportation agreement and telegraphic code

*1917. 99 p.*

**101-CO-14:** Directory of charity organization societies in the United States and Canada, together with a selected list of foreign societies and United States consuls  
*1914. 16 p.*

**101-CO-15:** Superseded by 101-CO-22

**101-CO-16:** Homeless man record card  
*n.d. 1 p. [form].*

**101-CO-16.A:** Case record form  
*n.d. 2 p.*

**101-CO-17:** Diagnosis and treatment record for families  
*n.d. 2 p. [form].*

**101-CO-18:** Inquiry blank  
*n.d. 1 p.*

**101-CO-19:** Inquiry reply blank  
*n.d. 1 p.*

**101-CO-20:** Case index and confidential exchange card  
*n.d. 1 p. [form].*

**101-CO-21:** Directions for use of case-index and confidential exchange card  
*n.d. 1 p.*

**101-CO-22:** Case record form  
*n.d. 3 p.*

**101-CO-22.A:** Case record form  
*n.d. 4 p.*

**101-CO-23:** Case record form  
*n.d. 3 p.*

**101-CO-24:** Case record form  
*n.d. 3 p.*

**101-CO-24.C:** Form  
*2 p.*

**101-CO-25:** Case record form  
*n.d. 2 p.*

- 101-CO-26:** Material relief record  
*n.d.* 2 p.
- 101-CO-26.A:** Form  
4 p.
- 101-CO-27:** Material relief record  
*n.d.* 3 p. [form].
- 101-CO-28:** The confidential exchange: a form of social co-operation  
*Margaret F. Byington. 1912. 30 p.*
- 101-CO-29:** Not printed (was to have been a revision of no. 8)
- 101-CO-30:** Case index and confidential exchange card  
*n.d.* 1 p. [form].
- 101-CO-31:** Public pensions to widows with children: a study of their administration in several American cities  
*C.C. Carstens. 1913. 36 p.*
- 101-CO-32:** Motherhood and pensions  
*Mary E. Richmond. 1913. 8 p.*  
[Reprinted from *The Survey*, March 1, 1913.]
- 101-CO-33:** The charity director: a brief study of his responsibilities  
*Ada Eliot Sheffield. 1913. 16 p.*
- 101-CO-34:** A study of 985 widows known to certain Charity Organization Societies in 1910  
*Mary E. Richmond and Fred S. Hall. 1913. 83 p.*
- 101-CO-35:** Periodic tabulation card  
*n.d.* 1 p. [form].
- 101-CO-36:** Publications of the Charity Organization Department  
*1914, 1915, 1918, 1919 - 1 p. each.*
- 101-CO-37:** List of forwarding centers  
*n.d.* 1 p.
- 101-CO-38:** Editors were unable to locate or identify publication with this number
- 101-CO-38.B:** Pulling power  
*n.d.* 1 p.
- 101-CO-39:** Reply card  
*n.d.* 2 p. [form].
- 101-CO-40:** Which is better—This or this? Helping the poor in their poverty; helping the poor out of their poverty  
*n.d.* 5 p. [5 posters].
- 101-CO-41:** Reply card  
*n.d.* 2 p. [form].
- 101-CO-42:** The family  
*James H. Tufts and Samuel M. Crothers. 1915. 30 p.*  
[“The ethics of the family,” James H. Tufts; “The enlargement of the family ideal,” Samuel M. Crothers.]
- 101-CO-43:** Charity organization statistics  
*1915. p. 118-152.*
- 101-CO-44:** Review and statistical card  
*n.d.* 1 p. [form].
- 101-CO-45:** Item with this number not available for filming
- 101-CO-46:** What public officials say who have tried the transportation agreement  
*1916. 8 p.*  
[“In a large city,” Alexander M. Wilson; “In a small city,” Mabel Tibbott; “In the National Capital,” George S. Wilson; “From a state board of charity,” State Board of Charities of Missouri; “From Baltimore, Maryland,” Nathaniel G. Grasty.]
- 101-CO-47:** What social workers should know about their own communities: an outline  
*Margaret Byington. 1916. 3rd ed. 2 p.*
- 101-CO-48:** Special family relief  
*n.d.* [form].
- 101-CO-49:** Revolving fund voucher  
*n.d.* 1 p.
- 101-CO-50:** Social case workers and better industrial conditions  
*Shelby M. Harrison. 1918. 23 p.*
- 101-CO-51:** Editors were unable to locate or identify publication with this number
- 101-CO-52:** Form  
*n.d.* 1 p.
- 101-CO-53:** Editors were unable to locate or identify publication with this number

**101-CO-54:** War and family solidarity  
*Mary E. Richmond. 1918. 14 p.*

**101-CO-55:** Form  
*n.d. 2 p.*

**101-CO-56:** Form  
*n.d. 2 p.*

**101-CO-57:** Form  
*n.d. 2 p.*

**101-CO-58:** Form  
*n.d. 4 p.*

**101-CO-59:** Sources of information used as a basis of treatment  
*n.d. 1 p.*

**101-CO-60:** Explanation of schedules  
*n.d. 1 p.*

**101-CO-61:** Form  
*n.d. 1 p.*

**101-CO-62:** Emergency exits in hard times  
*n.d. 1 p.*

**101-CO-63:** Wartime gains for the American family  
*James H. Tufts. 1919. 20 p.*

**101-CO-64:** Form  
*n.d. 2 p.*

**101-CO-65:** Form  
*n.d. 1 p.*

**101-CO-66:** What social workers should know about their own communities: an outline  
*Margaret F. Byington. 1924. 4th ed. 71 p.*

**101-CO-67:** Medical certification for marriage; an account of the Wisconsin marriage law as it relates to venereal diseases  
*Fred S. Hall. 1925. 92 p.*

**101-CO-68:** Community planning in unemployment emergencies: recommendations growing out of experience  
*Joanna C. Colcord. 1930. 86 p.*

**101-CO-69:** Family record face sheet  
*n.d. 2 p.*

**101-CO-70:** Financial data card  
*n.d. 2 p.*

**101-CO-71:** Setting up a program of work relief  
*Joanna C. Colcord. 1931. 23 p.*

**101-CO-72:** Community programs for subsistence gardens  
*Joanna C. Colcord and Mary Johnston. 1933. 74 p.*

**101-CO-73:** Work relief in Germany  
*Hertha Kraus. 1934. 93 p. [Administration of Relief Abroad. Vol. 1].*

**101-CO-74:** Foreign relief and rehabilitation—a bibliography  
*1943. Sigrid Holt. 24 p. [Administration of Relief Abroad. Vol. 2].*

**101-CO-75:** The Near East relief, 1915-30  
*James L. Barton. 1943. 28 p.*

**101-CO-76:** The American Red Cross in the Great War, 1917-1919  
*Henry P. Davidson. 1943. 28 p. [Administration of Relief Abroad. Vol. 3].*

**101-CO-77:** American aid to Germany, 1918-25. Sidney Brooks; The Long Mile Beyond Berlin. Shelby M. Harrison.  
*1943. 28 p. [Administration of Relief Abroad. Vol. 4].*

**101-CO-78:** The American Friends in France, 1917-19. Rufus M. Jones; Problems involved in administering relief abroad. Clarence E. Pickett.  
*1943. 28 p. [Administration of Relief Abroad. Vol. 5].*

**101-CO-79:** The American relief administration in Russia, 1921-23  
*H. H. Fischer. 1943. 28 p. [Administration of Relief Abroad. Vol. 6].*

**101-CO-80:** Recent relief programs of the American Friends in Spain and France: in Spain 1937-39, in France 1941-42  
*1943. 28 p. [Administration of Relief Abroad. Vol. 7. "Spain," John van Gelder Forbes; "In France," American Friends Service Committee].*

**101-CO-81:** American Red Cross famine relief in China 1920-21  
*1943. 28 p. [Administration of Relief Abroad. Vol. 8].*

## Department of Child Helping

- 102-CH-1:** The full measure of responsibility  
*William H. Pear. 1909. 6 p.*
- 102-CH-1.A:** A concrete suggestion on the care of babies  
*1910. 8 p.*  
[Includes "The Work of the Speedwell Society" by Henry Dwight Chapin.]
- 102-CH-2:** Problems of infant mortality  
*J. W. Schereschewsky. n.d. 27 p.*
- 102-CH-2.A:** Dedication of Babies' Dispensary and Milk Station, Cleveland, Ohio  
*Hastings H. Hart. n.d. 5 p.*
- 102-CH-2.B:** Illegitimate child—its place in the community  
*Hastings H. Hart. 1910. 7 p.*  
[Reprinted from *The Juvenile Court Record*, June 1910.]
- 102-CH-3:** An investigation into the growth in height and weight of dependent children  
*Milton A. Gerschel. 1911. 39 p.*
- 102-CH-4:** Individual infant's record  
*n.d. 2 p. [form].*
- 102-CH-5:** Individual home record  
*n.d. 2 p. [form].*
- 102-CH-6:** Cartoon—dirty and clean milk  
*n.d. 1 p.*
- 102-CH-6.A:** Family history record  
*n.d. 3 p. [form].*
- 102-CH-6.B:** Record of child  
*n.d. 3 p. [form].*
- 102-CH-6.C:** Family history record story sheet  
*1912. 3 p. [form].*
- 102-CH-7:** The illegitimate child: a life-saving problem  
*Hastings H. Hart. 1912. 7 p.*
- 102-CH-8:** Receiving home for foundlings and for mothers with their babies; the new type foundling asylum  
*1912. 8 p.*
- 102-CH-9:** Children's cottage with outdoor sleeping porches  
*1912. 7 p.*
- 102-CH-10:** The extinction of the defective delinquent; a working program  
*Hastings H. Hart. 1913. 15 p.*
- 102-CH-10.A:** Work for expectant mothers in certain American cities  
*Ellen C. Babbitt. 1912. 16 p.*  
[Reprinted from *The Women's Medical Journal*, January 1915.]
- 102-CH-11:** Sterilization as a practical measure  
*Hastings H. Hart. 1913. 11 p.*
- 102-CH-12:** Sterilization and segregation  
*Henry H. Goddard. 1913. 11 p.*  
[Reprinted from *The Child*.]
- 102-CH-13:** The care of the baby  
*Frances Sage Bradley. 1913. 8 p.*
- 102-CH-14:** The need of child welfare work in rural communities  
*William H. Slingerland. 1913. 8 p.*
- 102-CH-15:** Meeting the problem of mental defectiveness  
*Hastings H. Hart. 1914. 10 p.*
- 102-CH-16:** Pittsburgh as a foster mother; a concrete community-study of child-caring methods  
*Florence L. Lattimore. 1914. 113 p.*
- 102-CH-17:** A summary of child welfare work in Pennsylvania  
*Hastings H. Hart. n.d. 34 p.*
- 102-CH-18:** A child welfare symposium: 25 special papers contributed by leading Pennsylvanians  
*William H. Slingerland. 1915. 133 p.*
- 102-CH-19:** A community plan in children's work  
*C. C. Carstens. 1915. 12 p.*
- 102-CH-20:** A study of results of institutional care  
*William J. Doherty. 1915. 18 p.*
- 102-CH-21:** A study of results of a child-placing society  
*Ruth W. Lawton and J. Prentice Murphy. 1915. 10 p.*

**102-CH-22:** The registration of illegitimate births; a preventive of infant mortality  
*Hastings H. Hart. 1916. 19 p.*

**102-CH-23:** The spiritual dynamics of social work  
*Hasting H. Hart. 1916. 32 p.*

**102-CH-24:** Infant mortality: its relation to social and industrial conditions  
*Henry H. Hibbs, Jr. 1916. 127 p.*

**102-CH-25:** Round table plan for trustees of institutions for dependent children  
*C. Spencer Richardson. 1916. 15 p.*

**102-CH-26:** The job of being a trustee: monograph I to accompany round table plan for trustees of institutions for dependent children  
*Hastings H. Hart. 1916. 15 p.*

**102-CH-27:** Admission and discharge of children: monograph II to accompany round table plan for trustees of institutions for dependent children  
*Hastings H. Hart. 1916. 11 p.*

**102-CH-28:** Physical care of dependent children in institutions: monograph III to accompany round table plan for trustees of institutions for dependent children  
*C. Spencer Richardson. 1916. 23 p.*

**102-CH-29:** Education of dependent children in institutions: monograph IV to accompany round table plan for trustees of institutions for dependent children  
*C. Spencer Richardson. 1916. 26 p.*

**102-CH-30:** A constructive program of organized child welfare work for New Orleans and Louisiana  
*William H. Slingerland. 1916. 36 p.*

**102-CH-31:** Development of the individual child in institutions for dependents: monograph V to accompany round table plan for trustees of institutions for dependent children  
*C. Spencer Richardson. 1916. 16 p.*

**102-CH-32:** The care of the baby. Revised edition.  
*Frances Sage Bradley. 1917. 8 p.*

**102-CH-33:** A child welfare problem: the care and cure of enuresis or bedwetting in child-caring institutions  
*William H. Slingerland. 1917. 29 p.*  
[Reprinted from *The Proceedings of the Southern Sociological Conference*, April 1916.]

**102-CH-34:** A suggested program for the Executive State Council of Defense of West Virginia  
*Hastings H. Hart. 1917. 24 p.*

**102-CH-35:** A social welfare program for the State of Florida  
*Hastings H. Hart and Clarence I. Stonaker. 1918. 44 p.*

**102-CH-36:** Dependent delinquent and defective children of Delaware  
*C. Spencer Richardson. 1918. ix+88 p.*

**102-CH-37:** The war program of the State of South Carolina  
*Hastings H. Hart. 1918. 61 p.*

**102-CH-38:** Social problems of Alabama: a study of the social institutions and agencies of the State of Alabama as related to its war activities  
*Hastings H. Hart. 1918. 87 p.*

**102-CH-39:** Child welfare work in Louisville: a study of conditions, agencies, and institutions  
*William H. Slingerland. 1919. 152 p.*

**102-CH-40:** How to give wisely \$25,000 to \$1,000,000  
*Hastings H. Hart. 1921. 32 p.*

**102-CH-41:** Report of the committee on treatment of persons awaiting court action and misdemeanant prisoners  
*Hastings H. Hart. 1921. 23 p.*

**102-CH-42:** The Negro offender  
*G. Croft Williams. 1922. 11 p.*

**102-CH-43:** Methods of obtaining confessions and information from persons accused of crime  
*Ogden Chisolm and Hastings H. Hart. 1922. 19 p.*

**102-CH-44:** Practical efforts at character building for jail prisoners  
*J. F. Wright. 1922. 7 p.*

**102-CH-45:** How the Vermont plan reforms jail prisoners. Sheriff Frank H. Tracy; Employment for jail prisoners in Wisconsin. Hornell Hart. 1922. 17 p.

**102-CH-46:** Development of probation  
*Charles L. Chute.* 1922. 8 p.

**102-CH-47:** Self-government on a county prison farm  
*V. Everett Macy.* 1922. 11 p.

**102-CH-48:** Plans for a small model jail. R. W. Zimmerman; A departmental plan for a detention home for delinquent women. Maxwell Hyde. 1922. 16 p.

**102-CH-49:** The jail as perverter of womanhood. Martha P. Falconer; The individual method of dealing with girls and women awaiting court action. Maude E. Miner. 1922. 12 p.

**102-CH-50:** Survey of Florida county jails  
*B. C. Riley.* 1922. 8 p.

**102-CH-51:** Penology: an educational problem  
*Hastings H. Hart.* 1923. 27 p.

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*n.d.* 1 p.

**109-RL-22:** Determining credit: a suggestive method for credit committees of credit unions  
*R. S. Hale.* 1916. 8 p.

**109-RL-23:** The object of the credit union: a reply to Myron T. Herrick  
*Arthur H. Ham.* 1916. 10 p.

**109-RL-24:** People's banks  
*Arthur H. Ham.* 1916. 13 p.

**109-RL-25:** Bulletin of the National Federation of Remedial Loan Associations 1916. *xiii*+51 p.

[Proceedings, eighth annual convention]

**109-RL-26:** The work of the Remedial Loan Societies, 1915-1916  
*n.d.* 1 p.

**109-RL-27:** Credit unions  
*Morris Caesar.* 1916. 52 p.

[Yiddish translation of *The Cooperative People's Bank*, Alphonse Desjardins (109-RL-16).]

**109-RL-28:** Loan sharks and loan shark legislation in Illinois  
*Earle E. Eubank.* 1917. 16 p.

[Reprinted from the *Journal of the American Institute of Criminal Law and Criminology*, Vol. 8, No.1, May 1917.]

**109-RL-29:** Proceedings of the National Federation of Remedial Loan Associations 1917. *xi*+36 p.

**109-RL-30:** The work of the Remedial Loan Societies, 1916-1917  
*n.d.* 1 p.

**109-RL-31:** The credit union and co-operative store  
*Arthur H. Ham.* 1917. 8 p.

**109-RL-32:** Proceedings of the National Federation of Remedial Loan Associations 1918. 38 p.

**109-RL-33:** The work of the Remedial Loan Societies, 1917-1918  
*n.d.* 11 p.

**109-RL-34:** General form of Uniform Small Loan Law  
1918. 7 p.

**109-RL-35:** Small loan legislation: progress and improvement  
*Arthur H. Ham.* 1922. 8 p.

**109-RL-36:** Philosophy of the Uniform Small Loan Law  
*Walter S. Hilborn.* 1925. 5 p.

**109-RL-37:** A credit union primer. Revised edition.  
*Arthur H. Ham and Leonard G. Robinson.* 1923. 81 p.

**109-RL-38:** General form of the Uniform Small Loan Law. Revised.  
1923. 8 p.

**109-RL-39:** Draft of the proposed Uniform Pawnbroking Law  
*n.d.* 11 p.

**109-RL-40:** General form of Uniform Small Loan Law. Revised.  
1923. 11 p.

**109-RL-41:** General form of Uniform Small Loan Law as revised December 31, 1923  
1929. 11 p.

**109-RL-42:** A credit union primer. Revised.  
*Arthur H. Ham and Leonard G. Robinson.* Revised by *Rolf Nugent.* 1930. 149 p.

**109-RL-43:** The constitutionality of small loan legislation  
*Frank R. Hubachek.* 1931. 50 p.

**109-RL-44:** General form of Uniform Small Loan Law. Revised.  
1932. 13 p.

**109-RL-45:** The Provident Loan Society of New York  
*Rolf Nugent.* 1932. 24 p.

**109-RL-46:** Sixth draft of the Uniform Small Loan Law  
1935. 36 p.

**Department of Consumer Credit**

**110-CC-1:** The English Hire-Purchase Act: a measure to regulate installment selling  
*John E. Hamm. 1940. 59 p.*

**110-CC-2:** Seventh draft of the Uniform Small Loan Law as revised June 1, 1942  
*18 p.*

**Department of Social Work Interpretation**

**111-SWI-1:** How to interpret social work  
*Helen C. Baker and Mary Swain Routzahn. 1937. 79 p.*

**Southern Highlands Division**

**112-SH-1:** The future of the church and independent schools in our southern highlands  
*John C. Campbell. 1917. 19 p.*

**112-SH-2:** Southern highland schools maintained by denominational and independent agencies  
*John C. Campbell. 1921. 16 p.*

**112-SH-3:** Southern mountain schools maintained by denominational and independent agencies. Revised edition.  
*1929. 15 p.*

**Department of Statistics**

**113-St-1:** Social work salaries  
*Ralph G. Hurlin. 1926. 8 p.*

**113-St-2:** Salary conversion table  
*1926. 4 p.*

**113-St-3:** Salary conversion table  
*1926. 4 p.*

**113-St-4:** No. 4 never published

**113-St-5:** Some results of two years' study of family case work statistics  
*Ralph G. Hurlin. 1928. 13 p.*  
[Reprinted from the *Proceedings of the National Conference of Social Work*, 1928.]

**113-St-6:** Salaries and vacations in family case work in 1929  
*Ralph G. Hurlin. 1930. 24 p.*

[Reprinted from *The Family*, July, 1930.]

**113-St-7:** The number and distribution of social workers in the United States  
*Ralph G. Hurlin. 1933. 11 p.*

[Reprinted from the *Proceedings of the 60th Annual Session of the National Conference of Social Work*, 1933.]

**113-St-8:** Social work as a profession  
*Esther Lucile Brown. 1935. 80 p.*

**113-St-9:** Salaries in medical social work in 1937  
*Ralph G. Hurlin. 1938. 34 p.*

**113-St-10:** Statistics of family casework operations, 1937  
*Ralph G. Hurlin. 1938. 31 p.*

**113-St-11:** Salaries and qualifications of child welfare workers in 1941  
*Ralph G. Hurlin. 1943. 27 p.*

**113-St-12:** Salaries and qualifications of YWCA professional workers  
*Ralph G. Hurlin. 1943. 24 p.*

**113-St-13:** The recent trend of salaries in child welfare agencies  
*Ralph G. Hurlin. 1944. 14 p.*

**113-St-14:** Operation statistics of selected family casework agencies, 1943: summary of statistics reported monthly during the year together with trend data for the period 1936 to 1943  
*Ralph G. Hurlin. 1944. 27 p.*

**113-St-15:** Operation statistics of selected family casework agencies, 1944: with trend data for the period 1936-1944  
*Ralph G. Hurlin. 1945. 29 p.*

**113-St-16:** Statistics of medical social casework in New York City, 1944  
*Ralph G. Hurlin. 1945. 21 p.*

**113-St-17:** Definitions of terms and instructions for reporting monthly statistics of family casework  
*1946. 26 p.*

**113-St-18:** Statistics of medical social casework in New York City: 1945; with explanation of the reporting plan  
*Ralph G. Hurlin. 1946. 31 p.*

**113-St-19:** Operation statistics of selected family casework agencies, 1945: with trend data for the period 1936-1945  
*Ralph G. Hurlin. 1946. 30 p.*

**113-St-20:** Scheduled salaries for social work positions in hospitals in New York City, December, 1946  
*Ralph G. Hurlin. n.d. 42 p.*

### Department of Studies in the Professions

**114-SP-1:** Law training in continental Europe: its principles and public functions  
*Eric F. Schweinburg. 1945. 129 p.*

**114-SP-2:** The use of research by professional associations in determining program and policy  
*Esther Lucile Brown. 1946. 39 p.*

### Department of Surveys and Exhibits

**115-SE-1:** The social survey: papers  
*Paul U. Kellogg, Shelby M. Harrison, George T. Palmer. 1912. 62 p. (1st ed.) 52 p. (2nd ed.).*

["The spread of the survey idea," Paul U. Kellogg; "A social survey of a typical American city," Shelby M. Harrison; "A sanitary and health survey," George T. Palmer; "The relation of a neighborhood survey to social needs," Pauline Goldmark; "Statistical methods in survey work," Robert E. Chaddock. Reprinted from the *Proceedings of the Academy of Political Science*, Vol. 11, No. 4, July 1912]

**115-SE-2:** The Newburgh survey  
*Zenas L. Potter. 1913. 104 p.*

**115-SE-2.A:** Scranton in quick review  
*1913.*

**115-SE-2.B:** A survey of the public health situation, Atlanta, Georgia  
*Franz Schneider, Jr. 1913. 22 p.*

**115-SE-2.C:** The relation of the social survey to public health authorities  
*Franz Schneider, Jr. 1913. 4 p.*

[Reprinted from *The Public Health Journal* (Toronto, Canada), October 1913.]

**115-SE-2.D:** Social survey; a bibliography  
*Zenas L. Potter. 1913. 8 p.*

**115-SE-3:** Public health survey of Topeka. Part I: Topeka improvement survey.  
*Franz Schneider, Jr. 1914. 98 p.*

**115-SE-4:** Delinquency and corrections. Part II: Topeka improvement survey.  
*Zenas L. Potter. 1914. 64 p.*

**115-SE-5:** Municipal administration on Topeka. Part III: Topeka improvement survey.  
*D. O. Decker. 1914. 43 p.*

**115-SE-6:** Industrial conditions in Topeka. Part IV: Topeka improvement survey.  
*Zenas L. Potter. 1914. 56 p.*

**115-SE-7:** Public schools of Springfield  
*Leonard P. Ayres. 1914. 152 p.*

**115-SE-8:** Care of mental defectives, the insane, and alcoholics in Springfield  
*Walter L. Treadway. 1914. 46 p.*

**115-SE-9:** Recreation in Springfield  
*Lee F. Hanmer and C. A. Perry. 1914. xi+133 p.*

**115-SE-10:** Housing in Springfield, Illinois  
*John Ihlder. 1914. 24 p.*

**115-SE-11:** The charities of Springfield  
*Francis H. McLean. 1915. 185 p.*

**115-SE-12:** Industrial conditions in Springfield, Illinois  
*Louis Odencrantz and Zenas L. Potter. 1914. 173 p.*

**115-SE-13:** City and county administration in Springfield  
*D. O. Decker and Shelby M. Harrison. 1917. 158 p.*

**115-SE-14:** Public health in Springfield, Illinois  
*Franz Schneider, Jr. 1915. 159 p.*

**115-SE-15:** The correctional system of Springfield, Illinois  
*Zenas L. Potter. 1915. 185 p.*

**115-SE-16:** Social conditions in an American city. A summary of the findings of the Springfield survey.  
*Shelby M. Harrison. 1920. 439 p.*

**115-SE-17:** The disproportion of taxation in Pittsburgh

*Shelby M. Harrison. 1915. 15 p.*

**115-SE-18:** An effective exhibition of a community survey  
1915. 8 p.

**115-SE-19:** A survey of the public health situation in Ithaca, New York  
*Franz Schneider, Jr. 1914. 33 p.*

**115-SE-20:** Department of Surveys and Exhibits, Russell Sage Foundation, activities and publications  
1916. 10 p.

**115-SE-21:** A survey of the activities of municipal health departments in the United States  
*Franz Schneider, Jr. 1916. 22 p.*

**115-SE-22:** The social survey: a bibliography  
*Zenas L. Potter. 1915. 16 p.*

**115-SE-23:** Community action through surveys  
*Shelby M. Harrison. 1919. 29 p.*

**115-SE-24:** Relative values in public health work  
*Franz Schneider, Jr. 1916. 10 p.*

**115-SE-25:** Methods of investigation in social and health problems: papers.  
*Donald B. Armstrong, Franz Schneider, Jr., and Louis I. Dublin. 1917. 24 p.*

["The necessity for health standards," Donald B. Armstrong; "Some shortcomings of socio-sanitary investigations," Franz Schneider, Jr; "The application of the statistical method to public health research," Louis I. Dublin.]

**115-SE-26:** The Chicago patriotic food show: a brief review of its main features  
*Mary Swain Routzahn. 1918. 7 p.*

[Reprinted from *The American Food Journal*, Vol. 13, No. 2, 1918.]

**115-SE-27:** What is being done to promote the principles of universal brotherhood in communities  
*Shelby M. Harrison. 1918. 13 p.*

**115-SE-27.A:** Graphic exhibits on food conservation at fairs and expositions  
*Evart G. Routzahn and Mary Swain*

*Routzahn. 1917. 52 p.*

**115-SE-28:** The Poor and Alms Department and almshouses of Newark, New Jersey  
*Francis H. McLean. 1919. 71 p.*

**115-SE-29:** The Health Show comes to town: the story of a campaign of health education which included the platform use of mechanical devices and dramatic action  
*Evart G. Routzahn. 1920. 30 p.*

**115-SE-30:** Elements of a social publicity program  
*Evart G. Routzahn. 1920. 17 p.*

**115-SE-31:** Publicity methods reading list: selected references to publicity in social work and kindred fields  
*Evart G. Routzahn and Mary Swain Routzahn. 1924+supplement, May 1929. 48+10 p.*

**115-SE-32:** The social survey: the idea defined and its development traced  
*Shelby M. Harrison. 1931. 42 p.*  
[Reprinted, with changes, from *A Bibliography of Social Surveys*, Shelby M. Harrison et. al., 1930.]

### Department of Social Work Yearbook

**116-YB-1:** Migration and social welfare: an approach to the problem of the non-settled person in the community  
*Philip E. Ryan. 1937. 114 p.*

**116-YB-2:** Community centers as living war memorials: a selected bibliography with interpretative comments  
*James Dahir. 1946. 63 p.*

**116-YB-3:** The neighborhood unit plan; its spread and acceptance  
*James Dahir. 1947. 91 p.*

### Non-Departmental Pamphlets

**117-ND-1:** The transportation problem in American social work; including an account of the origin and development of the transportation agreement  
*Jeffrey R. Brackett. 1936. 38 p.*

**117-ND-2:** Attacking on social work's three fronts  
*Shelby M. Harrison. 1942. 30 p.*

**117-ND-3:** Attacking on social work's three fronts  
*Shelby M. Harrison. n.d. 4 p.*

**117-ND-4:** Music in hospitals  
*Willem van de Wall. 1946. 86 p.*

### Other Series

#### Prevention of Blindness Committee

**118-PBC-1:** A brief account of organized work for the prevention of blindness in four states: New York, Maryland, Ohio and Massachusetts  
*1910. Bulletin no. 1. 49 p.*

**118-PBC-2:** Prevention of blindness: a circular letter  
*1911. Bulletin no. 2. 51 p.*

#### Field Department Bulletin

**119-FDB-1:** Field Department Bulletin  
*1908-1909. Vol. 2-3. 116 p.*

#### Charity Organization Bulletin

**120-COB-1 to 120-COB-9:** Charity Organization Bulletin  
*1909-1918. v. 1-9. 120, 144, 224, 176, 140, 164, 152, 131, 128 p.*

#### Social Case Histories

**121-SCH-1:** Social Case Histories, Series II  
*1920. 16, 15, 19, 29 p.*

[Contents: Group A, no. 1: The Mayos; Group A, no. 2: A musician's family; Group B, no. 1: A belated analysis; Group B, no. 2: The Deans]

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## Selected Materials from the Russell Sage Foundation Archives

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### Mrs. Sage's Early Charitable Activities

**200-H-1.1:** Margaret Olivia Sage. Biography.  
*1 p. RAC folder 1.*

**200-H-1.2:** "Margaret Olivia Sage, Philanthropist"  
*Robert W. deForest. The Survey, November 9, 1918. 1 p. RAC folder 1.*

**200-H-1.3:** "Russell Sage. His career and his peculiarities."  
*Henry Balch Ingram. Frank Leslie's Weekly, January 11, 1894. 1 p. RAC folder 9.*

**200-H-1.4:** "Opportunities and responsibilities of leisured women"  
*Margaret Olivia Sage. North American Review, November 1905. pp. 712-721 RAC folder 1.*

**200-H-1.5:** A.C. Hill to Margaret Olivia Sage, 8 April 1907  
*2 p. RAC folder 3.*

[Describes Mrs. Sage's endowment of the Troy Emma Willard School]

**200-H-1.6:** Elihu Root to Margaret Olivia Sage, 24 December 1907  
*1 p. RAC folder 1.*

[Solicitation of a donation to Hamilton College]

**200-H-1.7:** National Religious Training School, gift from Mrs. Sage  
*7 pages. RAC folders 3 and 287.*

[Includes Robert W. deForest to Margaret Olivia Sage, 8 February 1911; J.C. Pritchard to M.O. Sage, 7 February 1911; J. Carr to M.O. Sage, 8 February 1911; Minot C. Morgan to M.O. Sage, 23 May 1916; C.H. Parkhurst to M.O. Sage, 7 June 1916; Henry deForest to Robert W. deForest, 7 June 1920.]

**200-H-1.8:** New York Federation of Women's Clubs, gift from Mrs. Sage  
*17 pages. RAC folder 3.*

[Includes: note from Mrs. Sage's secretary; Daisy A. Story to Margaret Olivia Sage, November 1909; Daisy A. Story to M.O. Sage, 9 October 1909; Ella L. Blair to M.O. Sage, 13 November 1909; Mary G. Hay to M.O. Sage, 25 November 1912.]

**200-H-1.9:** New York Exchange for Women's Work, gift from Mrs. Sage  
20 pages. *RAC folder 7.*

[Includes Emily H. Lansing to Margaret Olivia Sage, 21 May 1903; Susan Herriman et. al. to M.O. Sage, 2 April 1912; Katharine Lambert et. al. to M.O. Sage, 29 April 1912; list of subscribers, April 1912; By-Laws of the N.Y. Exchange for Women's Work; Bertha B. Brown to M.O. Sage, 3 January 1916; E.L. Todd to B. Brown, 4 January 1915; Eliza Kellas to E.L. Todd, 8 January 1916; Herriman to M.O. Sage, 8 March 1916; letter from Todd, 19 March 1917; Lansing to Todd, 21 March 1917.]

**200-H-1.10:** Last Will of Margaret Olivia Sage  
25 October 1906. 27+5 pages. *RAC folders 40 and 25.*

[Also filmed Notice of Probate, 25 November 1918]

### Genesis of the Russell Sage Foundation

**200-H-2.1:** Robert W. deForest to Jeffrey R. Brackett, 24 October 1906  
2 p. *RAC folder 11.*

[Asks for suggestions as to what advice to give Mrs. Sage concerning the dedication of ten to fifteen million dollars for philanthropic purposes]

**200-H-2.2:** Jeffrey R. Brackett to Robert W. deForest, 26 October 1906  
8 pages. *RAC folder 11.*

[Advises setting up "neighborhood houses," a trust to fund research and scholarships, and providing support to general hospitals]

**200-H-2.3:** C.W. Yost to Robert W. deForest, n.d.  
3 p. *RAC folder 11.*

[Advises creation of "The Russell Sage Endowment Fund," the income to support the family and descendants of Mr. and Mrs. Sage with the stipulation that a specified portion of the money given to each beneficiary must be used by them for the benefit of mankind]

**200-H-2.4:** Sketch of "The Russell & Olivia Sage Foundation, organized for good uses"  
n.d. 2 p. *RAC folder 11.*

**200-H-2.5:** Statement of Mrs. Sage for press  
n.d. 2 p. *RAC folder 11.*

**200-H-2.6:** Robert W. deForest to Margaret Olivia Sage, 7 February 1907  
7 p. *RAC folder 11.*

[Describes the requests for assistance Mrs. Sage had received]

**200-H-2.7:** Robert W. deForest to Margaret Olivia Sage, 18 February 1907  
2 p. *RAC folder 11.*

[List of possible trustees for the Russell Sage Foundation]

**200-H-2.8:** Brief characteristics of Trustees of Sage Foundation  
2 p. *RAC folder 11.*

**200-H-2.9:** [Robert W. deForest] to Henry W. deForest, 2 March 1907  
2 p. *RAC folder 11.*

[Describes strategy to get a bill passed to incorporate the foundation in New York State]

**200-H-2.10:** Henry W. deForest to Robert W. deForest, 6 March 1907  
1 p. *RAC folder 11.*

[Further description of work on bill]

**200-H-2.11:** Henry W. deForest to Robert W. deForest, 9 March 1907  
2 p. *RAC folder 11.*

[Discusses possible trustees and several of Mrs. Sage's gifts]

**200-H-2.12:** Robert W. deForest to C.A. Herter, 9 March 1907  
3 p. *RAC folder 11.*

[Discusses plans of Rockefeller Institute to expand into new areas of charitable activity as it would relate to ongoing work in those areas]

**200-H-2.13:** John M. Glenn to Robert W. deForest, 10 March 1907  
2 p. *RAC folder 11.*

[Glenn's acceptance of the directorship of the foundation]

**200-H-2.14:** Robert W. deForest to Henry W. deForest, 11 March 1907  
2 p. *RAC folder 11.*

[Discusses how best to advise Mrs. Sage, and a codicil or letter of gift to ensure that plans for the foundation are carried out]

**200-H-2.15:** Frank Tucker to Robert W. deForest, 13 March 1907  
2 p. *RAC folder 11*.

[Suggests investing some of the foundation's funds in securities of the Provident Loan Society]

**200-H-2.16:** Robert W. deForest to Lawrence Veiller, 16 March 1907  
4 p. *RAC folder 11*.

[Also filmed R.W. deForest to Margaret Olivia Sage, 16 March 1907; R.W. deForest to John M. Glenn, 16 March 1907; R.W. deForest to Daniel C. Gilman, 16 March 1907. All letters describe reaction to the announcement of the foundation]

**200-H-2.17:** Franklin Pierce to Robert W. deForest, 13 March 1907  
4 p. *RAC folder 11*.

[Also filmed, deForest to Pierce, 16 March 1907. Discussion of need for charity that does not generate dependence in its recipients]

**200-H-2.18:** Statement...with regard to the Russell Sage Foundation  
*Lawrence Veiller, 18 March 1907. 1 p. RAC folder 11.*

**200-H-2.19:** Notes on social work  
*[Robert C. Pruyn?], 18 March 1907. 6 p. RAC folder 11.*

[Discusses need for "thoroughness" in charitable work and three promising areas for action: poor Southern whites; work with children; technical schools for young girls]

**200-H-2.20:** Lawrence Veiller to George A. Davis, 18 March 1907  
2 p. *RAC folder 14*.

[Letter to Chairman of the Judiciary Committee, New York State Senate, asking his help in enacting Act of Incorporation for the foundation]

**200-H-2.21:** Robert W. deForest to Robert C. Pruyn, 2 April 1907  
1 p. *RAC folder 11*.

[Response to 200-H-2.19]

**200-H-2.22:** Robert W. deForest (?) to Charles E. Hughes, 4 April 1907  
1 p. *RAC folder 14*.

[Asking Governor Hughes to sign bill incorporating the foundation]

**200-H-2.23:** Robert W. deForest to Margaret Olivia Sage et. al., 15 April 1907  
1 p. *RAC folder 12*.

[Letter to trustees of the foundation summoning them to the meeting to organize the corporation and adopt a constitution]

**200-H-2.24:** Gertrude S. Rice to Robert W. deForest, 27 April 1907  
4 p. *RAC folder 11*.

[Discusses grants to existing organizations and new work on tuberculosis, parks, industrial training, rising rents and overcrowding, and low-cost suburban housing]

**200-H-2.25:** Louisa Lee Schuyler to Robert W. deForest, 27 April 1907  
3 p. *RAC folder 11*.

[Discusses grants to existing organizations and new work on Kindergartens and industrial training, tuberculosis, education for the blind, rising rents, and poor Southern whites]

**200-H-2.26:** Sage Foundation. Statement given out to the press May 13/07  
5 p. *RAC folder 11*.

**200-H-2.27:** Louisa Lee Schuyler to John M. Glenn, 22 May 1907  
8 p. *RAC folder 11*.

[Discusses training for the blind, Public Education Association, training for poor Southern whites, tuberculosis, child labor, rents]

**200-H-2.29:** Sage Foundation. Suggested policy relating to, and subjects of, grants  
*Robert W. deForest, 27 May 1907. 10 p. RAC folder 12.*

### Biographies of Trustees and Staff

**200-H-3.1:** Biographies of Trustees of the Russell Sage Foundation, 1907-1947  
34 p. *RAC folders 19 and 20*.

[Includes chart on Board of Trustees and biographical sketches of Lindsay Bradford, Joseph P. Chamberlain, Harry W. Chase, Eli

Whitney Debevoise, Johnston deForest, Robert W. deForest, Frederic A. Delano, Cleveland H. Dodge, John H. Finley, Daniel C. Gilman, Morris Hadley, Robert M. MacIver, Dave H. Morris, Dwight W. Morrow, Charles Dyer Norton, Robert C. Ogden, Lawson Purdy, Louisa Lee Schuyler, Helen Gould Shepard, Alfred T. White, Harold T. White]

**200-H-3.2:** Biographies of Russell Sage Foundation staff

56 p. *RAC folders 17 and 18.*

[Includes resumes and biographical sketches of Leonard P. Ayres, Lilian Brandt, Margaret F. Byington, John C. Campbell, Olive D. Campbell, Joanna C. Colcord, Allen H. Eaton, John M. Glenn, Luther H. Gulick, Fred S. Hall, Arthur H. Ham, Lee F. Hanmer, Shelby M. Harrison, Hastings H. Hart, Leon Henderson, Donald S. Howard, Frederick Jenkins, Russell H. Kurtz, Francis H. McLean, Rolf Nugent, Clarence A. Perry, Mary Ellen Richmond, Evert G. Routzahn, Mary S. Routzahn, Mary van Kleeck]

### Histories of the Russell Sage Foundation

**200-H-4.1:** Russell Sage Foundation. Skeleton of events in chronological order [*Lilian Brandt*]. 26 p. *RAC folder 20A.*

**200-H-4.2:** The Russell Sage Foundation *Franz Schneider, Jr. 1915.* 11 p. *RAC folder 23.*

[Reprint from the *Journal of the National Institute of Social Sciences*]

**200-H-4.3:** Personal reminiscences *John M. Glenn. 1940.* 11 p. *RAC folder 38.*

[Reprint from *The Sight-Saving Review*, volume X, no. 3]

**200-H-4.4:** Article on the Russell Sage Foundation for *Encyclopaedia Americana Annual 1942-43* *Shelby M. Harrison.* 8 p. *RAC folder 276.*

**200-H-4.5:** Russell Sage Foundation 1907-1967: Changes in the fields of activity and method of attack *Orville Brim. 15 October 1967.* 13 p. *RAC folder 21.*

### Charity Organizaton Department

**201-CO-1:** Francis H. McLean to Mary E. Richmond, 1 July 1907  
4 p. *RAC folder 112.*

[Discusses organization of the Field Department of the Charity Organization Society, including where it should be based, schedule of Secretary, relations with local and national organizations]

**201-CO-1.A:** Robert W. deForest to John M. Glenn and Edward T. Devine, 23 July 1907  
3 p. *RAC folder 264.*

[Discusses organization of Field Department, especially need for some centralization]

**201-CO-1.B:** Mary E. Richmond to John M. Glenn, 13 August 1907  
2 p. *RAC folder 264.*

[Russell Sage Foundation's role in reorganizing Field Department]

**201-CO-2:** John M. Glenn to Francis H. McLean, 22 February 1908  
1 p. *RAC folder 112.*

[Distribution of publication by Field Department]

**201-CO-3:** Francis H. McLean to John M. Glenn, 21 November 1908  
7 p. *RAC folder 112.*

[Also filmed, J.W. Magruder to McLean, 21 November 1908. Systematic use of case histories and "psychological investigation of dependency."]

**201-CO-4:** Francis H. McLean to John M. Glenn, 18 May 1909.  
15 p. *RAC folder 112.*

[Also filmed, McLean to Glenn, 17 May 1909. Discusses medical inspection in parochial schools, proposal by Federated Charities of Baltimore to establish a Polish District, and experiences of other cities in work with Polish communities]

**201-CO-5:** Francis H. McLean to John M. Glenn, 8 November 1909  
6 p. *RAC folder 112.*

[Efforts to fill local positions]

**201-CO-6:** John M. Glenn to Mary E. Richmond, 17 August 1911  
5 p. *RAC folder 112.*

[Also filmed, Richmond to Glenn, 11 August 1911. Outside speaking by staff members, difficulties of social work as a profession]

**201-CO-7:** Mary E. Richmond to John M. Glenn, 21 September 1911  
6 p. *RAC folder 112.*

[Future organization and work of department]

**201-CO-8:** Fred S. Hall, memo, 8 January 1912  
8 p. *RAC folder 113.*

[Contains "Cities Visited by Secretaries and Agents of National Social Organizations"]

**201-CO-9:** Fred S. Hall to John M. Glenn, 24 January 1912  
16 p. *RAC folder 113.*

[Contains memo on "Cities and Their Social Organizations"]

**201-CO-10:** Mary E. Richmond to John M. Glenn, 30 August 1912  
4 p. *RAC folder 112.*

**201-CO-11:** Mary E. Richmond to John M. Glenn, 18 January 1914  
2 p. *RAC folder 112.*

[Discusses *Charity Organization Bulletin*, department's attitude towards public relief, financial federation]

**201-CO-12:** Emergency Winter Exchange Letters, 17 December 1914 to 6 April 1915  
64 p. *RAC folder 113.*

**201-CO-13:** The relation of Charity Organization Societies to commercial organizations  
*Fred S. Hall. 3 January 1915. 5 p. RAC folder 113.*

**201-CO-14:** Fred S. Hall, memo, 10 February 1915  
1 p. *RAC folder 113.*

[Discusses record forms developed for City Charities Department]

**201-CO-15:** Mary E. Richmond to Ada E. Sheffield, 24 August 1915  
4 p. *RAC folder 112.*

[Types of data and records necessary for social investigations]

**201-CO-16:** Mary E. Richmond to John M. Glenn, 16 March 1916  
6 p. *RAC folder 112.*

[Use of case records]

**201-CO-17:** Mary E. Richmond to Joseph Lee, 10 April 1916  
6 p. *RAC folder 114.*

[Also filmed, Lee to Richmond, 30 March 1916. Health insurance and general discussion of types of social work]

**201-CO-18:** Karl de Schweinitz to Mary E. Richmond, 1 August 1916  
4 p. *RAC folder 112.*

[Also filmed, Richmond to de Schweinitz, 8 August 1916. Discusses *Charity Organization Bulletin.*]

**201-CO-19:** Mary E. Richmond to John M. Glenn, 28 March 1919  
2 p. *RAC folder 112.*

[Arguments against consolidation of Manhattan and Brooklyn charities]

**201-CO-20:** Mary E. Richmond to Jeffrey R. Brackett, 24 November 1924  
3 p. *RAC folder 113.*

[Child marriages]

**201-CO-21:** Child marriages in New York State  
*Mary E. Richmond. 4 December 1925. 3 p. RAC folder 113.*

**201-CO-22:** A memorandum on the plans past, present, and future of the Charity Organization Department of the Russell Sage Foundation  
*Mary E. Richmond. 15 February 1927. 14 p. RAC folder 114.*

[Also filmed, Richmond to John M. Glenn, 15 February 1915]

**201-CO-23:** Mary E. Richmond to Rev. Worth M. Tippy, 18 December 1927  
3 p. *RAC folder 114.*

[Companionate marriage]

**201-CO-24:** Russell H. Kurtz to Shelby M. Harrison and John M. Glenn, 20 December 1945  
5 p. *RAC folder 110.*

[Future work and organization of department]

**201-CO-25:** Donald S. Howard to Shelby M. Harrison, 1 April 1946  
6 p. *RAC folder 110.*

[Suggestions for work of department]

**201-CO-26:** Donald S. Howard to Shelby M. Harrison, 7 May 1946  
5 p. *RAC folder 110.*

[Statement on work for UNRRA]

**201-CO-27:** Donald S. Howard to Shelby M. Harrison, 15 May 1946  
12 p. *RAC folder 109.*

[Suggested topics for studies]

**201-CO-28:** Donald S. Howard to Shelby M. Harrison, 31 May 1946  
3 p. *RAC folder 109.*

[“Three Month’s Project on Provision for Displaced Persons Now Being Cared for by UNRRA”]

**201-CO-29:** Donald S. Howard to Shelby M. Harrison, 18 June 1946  
4 p. *RAC folder 109.*

[“Further Developments in Regard to Displaced Persons Study”]

**201-CO-30:** Donald S. Howard to Shelby M. Harrison, 8 August 1946  
2 p. *RAC folder 109.*

[“General Relief Study”]

**201-CO-31:** Donald S. Howard to Shelby M. Harrison, 5 May 1947  
3 p. *RAC folder 110.*

[“Proposal for Immediate Action on International Welfare Projects”]

**201-CO-31.A:** Donald S. Howard to Shelby M. Harrison, 5 May 1947  
16 p. *RAC folder 110.*

[Includes: Preliminary summary of report on refugees and displaced persons: an urgent United Nations problem. Pierce Williams. 15 October 1946.]

**201-CO-32:** Donald S. Howard to Ralph G. Hurlin, 4 November 1947  
2 p. *RAC folder 110.*

[Relations with Senate Committee and Council to Investigate Social Security]

## Child-Helping Department

**202-CH-1:** Hastings H. Hart to John M. Glenn, 3 December 1907  
12 p. *RAC folder 122.*

[Also filmed, Homer Folks to Glenn, 5 December 1907; Glenn to Hart, 6 December 1907; Hart to Glenn, 12 December 1907. Discussions of possible areas of inquiry for department]

**202-CH-2:** Hastings H. Hart to John M. Glenn, 12 June 1909  
1 p. *RAC folder 122.*

[Invitation to meeting of advisors to consider possible study topics for Children’s Department]

**202-CH-3:** Memorandum respecting the plans of the Children’s Department of the Russell Sage Foundation for the year 1909-1910  
*Hastings H. Hart. 23 June 1909. 6 p. RAC folder 122.*

**202-CH-4:** Work of the Children’s Department of the Russell Sage Foundation 1909-1910  
*Hastings H. Hart. 3 p. RAC folder 122.*

**202-CH-5:** Hastings H. Hart to John M. Glenn, 31 March 1910  
2 p. *RAC folder 122.*

[Contains report from Mary L. White on care of infants in Baltimore hospitals.]

**202-CH-6:** Hastings H. Hart to John M. Glenn, 1 July 1910  
4 p. *RAC folder 122.*

[Relations with New York Foundling Hospital]

**202-CH-7:** Hastings H. Hart to John M. Glenn, 9 October 1911  
3 p. *RAC folder 122.*

[Plans of department for upcoming year]

**202-CH-8:** John M. Glenn to Julia C. Lathrop, 11 March 1914  
3 p. *RAC folder 122.*

[Also includes Lathrop to Glenn, 17 February 1914; Frances Sage Bradley to Lathrop, 14 February 1914. Discussion of child welfare exhibits.]

**202-CH-9:** William H. Slingerland to Hastings H. Hart, 3 April 1914  
3 p. *RAC folder 122.*

[Requests received for lectures and addresses]

**202-CH-10:** John M. Glenn to Hastings H. Hart, 25 April 1914  
8 p. *RAC folder 122.*

[Also filmed, Memorandum as to Child Helping Department by J.M. Glenn; Hart to Glenn, 20 April 1914; S.J. Baker to Hart, 17 April 1914. Discussion of types of activities department should undertake and work at New York Foundling Hospital to fight infant mortality.]

**202-CH-11:** Memorandum from Dr. Hastings H. Hart. 26 April 1915.  
2 p. *RAC folder 122.*

[Kinds of work brought to department]

**202-CH-12:** Summaries of correspondence, Department of Child-Helping, January 16 to April 20, 1915  
7 July 1915. 3 p. *RAC folder 122.*

**202-CH-13:** William H. Slingerland to John M. Glenn, 18 April 1916  
1 p. *RAC folder 122A.*

[Summary of activities during trip in the South]

**202-CH-14:** Department of Child-Helping, report of outline of work for year ending September 30, 1916  
5 p. *RAC folder 122A.*

**202-CH-15:** Memorandum on activities of Department of Child-Helping.  
27 November 1916. 5 p. *RAC folder 122A.*

**202-CH-16:** The internment camp for sailors at Hot Springs, North Carolina  
*Hastings H. Hart. 4 September 1917. 9 p. RAC folder 122A.*

**202-CH-17:** Hastings H. Hart to the Board of Trustees of the Children's Home of Bethlehem, Bethlehem, Pennsylvania, 15 June 1918  
9 p. *RAC folder 122A.*

[Advice on improvements to the organization and physical facilities of the Children's Home of Bethlehem]

**202-CH-18:** Thomas E. Kilby to Hastings H. Hart, 9 January 1923  
1 p. *RAC folder 122A.*

[Describes how State of Alabama will use report by Hart, perhaps an update to 102-CH-38.]

**202-CH-19:** Recent trends in child welfare legislation  
*William Hodson. September 1923. 12 p. RAC folder 122A.*

**202-CH-20:** Report of the Division of Child Welfare Legislation for October, 1923  
5 p. *RAC folder 122A.*

**202-CH-21:** John M. Glenn to William Hodson, 11 October 1923  
1 p. *RAC folder 122A.*

[Discussion of foundation's interest in quality of editing of material it printed]

### Department of Delinquency and Penology

**203-DP-1:** Hastings H. Hart to John M. Glenn, 17 March 1921  
3 p. *RAC folder 314.*

[Proposal for investigation of county jails]

**203-DP-2:** Hastings H. Hart to John M. Glenn, 7 December 1923  
6 p. *RAC folder 314.*

[Proposal to create Division of Delinquency]

**203-DP-3:** Hastings H. Hart to John M. Glenn, 21 January 1924  
6 p. *RAC folder 314.*

[Report of trip to Chicago, St. Louis and Texarkana, Texas]

**203-DP-4:** Report of a special study on the prison system of the City of New York  
*Hastings H. Hart. 20 November 1924. 43 p. RAC folder 316.*

**203-DP-5:** Hastings H. Hart to Shelby M. Harrison, 20 November 1931  
4 p. *RAC folder 314.*

[Plans for publication and distribution of book on prison design]

**203-DP-6:** Hastings H. Hart to Shelby M. Harrison, January 1933  
143 p. *RAC folder 315.*

[Contains memoranda on prison planning, jails, prison labor, juvenile delinquents, prison administration, state penal boards, crime study, parole]

### Child Hygiene Department

**204-CHy-1:** Luther H. Gulick to John M. Glenn, 27 September 1907  
7 p. *RAC folder 119A.*

[Plans for study of play and playgrounds]

**204-CHy-2:** Luther H. Gulick to John M. Glenn, 3 April 1908  
6 p. *RAC folder 119A.*

[Proposal for activities in study of medical inspections]

**204-CHy-3:** Luther H. Gulick to John M. Glenn, 27 April 1908  
3 p. *RAC folder 119A.*

[Work done by the Playground Extension Committee during the previous year]

**204-CHy-3.A:** Retardation; a report of an investigation conducted in fifteen schools of Manhattan, submitted to Dr. William H. Maxwell, City Superintendent of Schools  
*Leonard P. Ayres. October 1908. 65 p. RAC folder 118.*

**204-CHy-4:** Report of the Playground Extension Committee of the Russell Sage Foundation, November 1, 1908  
8 p. *RAC folder 119A.*

**204-CHy-5:** Memorandum on a proposal for new work  
*Luther H. Gulick. 21 November 1908. 3 p. RAC folder 119A.*

**204-CHy-6:** A proposed study  
*Luther H. Gulick. 27 November 1908. 5 p. RAC folder 119A.*

[Also contains John M. Glenn to Gulick, 28 November 1908. Proposal for study of health education in schools.]

**204-CHy-7:** Luther H. Gulick to John M. Glenn, 18 January 1909  
5 p. *RAC folder 119A.*

[Contains "Suggested plan for the Committee on Welfare of Children"]

**204-CHy-8:** A bill for an Act to Promote the Health of School Children  
4 June 1909. 3 p. *RAC folder 119A.*

[“Presented before the Conference of State and Provincial Boards of Health of North America by Luther Haisley Gulick, M.D., and Leonard P. Ayres of the Russell Sage Foundation.”]

**204-CHy-9:** Lee F. Hanmer to John M. Glenn, 16 October 1909  
2 p. *RAC folder 119C.*

[Report on activities to promote playground construction in Yonkers]

**204-CHy-10:** Report of the Department of Child Hygiene for the month ending November 15, 1909  
14 p. *RAC folder 119.*

**204-CHy-11:** Report of the Department of Child Hygiene for the month ending December 15, 1909  
6 p. *RAC folder 119.*

**204-CHy-12:** Report of the Department of Child Hygiene from December 15 to December 31, 1909  
6 p. *RAC folder 119.*

**204-CHy-13:** Luther H. Gulick to John M. Glenn, 9 May 1910  
5 p. *RAC folder 119A.*

[Contains “Suggestions concerning a public health division”]

**204-CHy-14:** Report of the Department of Child Hygiene, October 1, 1910 to September 30 1911  
92 p. *RAC folder 119.*

[Contains reports of the Division of Recreation and the Division of Education for this period]

**204-CHy-15:** Report of the General Division, Department of Child Hygiene, Russell Sage Foundation, October 1, 1911 to September 30, 1912  
4+56 p. *RAC folder 119.*

**204-CHy-16:** Luther H. Gulick to John M. Glenn, 22 November 1912  
8 p. *RAC folder 119A.*

[Contains report "The family and the city's recreation budget"; Glenn to Gulick, 22 November 1912]

### Department of Recreation

**205-Rec-1:** Lee F. Hanmer to John M. Glenn, 29 October 1911  
6 p. *RAC folder 119B*.

[Proposed plan of work for the Division of Recreation]

**205-Rec-2:** Lee F. Hanmer to John M. Glenn, 8 April 1913  
12 p. *RAC folder 119C*.

[Also filmed: "An act to amend the education law, relative to the powers of voters of school districts, and extending the use of school buildings"; memorandum on work of the Division of Recreation in securing passage of this legislation.]

**205-Rec-3:** Report of the Department of Recreation, October, November and December 1914  
26 p. *RAC folder 119B*.

**205-Rec-4:** Report of the Department of Recreation, January, February and March 1915  
29 p. *RAC folder 119B*.

**205-Rec-5:** Memorandum concerning a Department (or Division) of Recreational Research  
5 August 1916. 8 p. *RAC folder 119B*.

**205-Rec-6:** Universal military training  
Clarence A. Perry. 24 January 1917. 5 p. *RAC folder 119D*.

**205-Rec-7:** Watch your strength grow—a system of exercise in which results are measured  
Clarence A. Perry. [1922]. 7 p. *RAC folder 119B*.

[Reprinted from the *American Physical Education Review*, January 1922]

**205-Rec-8:** A list of the published writings of Clarence Arthur Perry  
3 May 1932. 5 p. *RAC folder 119D*.

**205-Rec-9:** The promotion of the neighborhood community as a continuation project of the Russell Sage Foundation  
Clarence A. Perry. 18 April 1935. 5 p.

*RAC folder 119D*.

**205-Rec-10:** The status of the neighborhood unit movement  
Clarence A. Perry. 5 October 1936. 3 p. *RAC folder 119D*.

**205-Rec-11:** Clarence A. Perry to Shelby M. Harrison, 11 February 1938  
2 p. *RAC folder 119D*.

[“Significant dates in the development of the neighborhood unit idea”]

### Department of Education

**206-E-1:** Leonard P. Ayres to John M. Glenn, 30 October 1909  
4 p. *RAC folder 117*.

[Discusses use of grant to improve public schools in Pittsburgh.]

**206-E-2:** Memorandum for Mr. Glenn  
Leonard P. Ayres. 10 August 1911. 2 p. *RAC folder 117*.  
[Proposed work for upcoming year]

**206-E-3:** Leonard P. Ayres to John M. Glenn, 25 April 1913  
9 p. *RAC folder 117*.

[Includes “Plan for an investigation to throw light on four factors affecting vocational education” and “Investigation of the problems of vocational education”]

**206-E-4:** Leonard P. Ayres to John M. Glenn, 15 March 1914  
1 p. *RAC folder 117*.

[Discusses progress of work on survey in Springfield, Illinois and proposal for school survey in Topeka, Kansas]

**206-E-5:** Press material on address by Dr. Ayres given in Baltimore on Friday, Nov. 13, 1914, before meeting of Educational Society  
5 p. *RAC folder 118*.

[Describes address titled “A survey of school surveys.”]

**206-E-6:** Division of Education. Summaries of Activities. November 1914-March 1915.  
8+5+8+5+6 p. *RAC folder 117*.

**206-E-7:** Memorandum on activities of Division of Education.  
2 December 1916. 4 p. *RAC folder 117*.

**206-E-8:** Leonard P. Ayres to John M. Glenn, 29 October 1919  
5 p. RAC folder 117.  
[Arguments against initiating a school survey in Baltimore]

### Department of Industrial Studies

**207-IS-1:** Memorandum regarding girls under 16 years of age in public evening schools in New York  
17 August 1911. 9 p. RAC folder 132.

**207-IS-2:** Mary van Kleeck to John M. Glenn, 6 October 1911  
11 p. RAC folder 132.

[Includes memorandum regarding investigations for the winter of 1910-11.]

**207-IS-3:** Mary van Kleeck to John M. Glenn, 2 February 1912  
5 p. RAC folder 132.

[Report on trip to plant of Doubleday Page & Co.]

**207-IS-4:** Mary van Kleeck to John M. Glenn, 3 February 1912  
2 p. RAC folder 132.

[Report of conference with three female bindery workers]

**207-IS-5:** Mary van Kleeck to John M. Glenn, 8 February 1912  
5 p. RAC folder 132.

[Report of visit to Philadelphia binderies]

**207-IS-6:** Mary van Kleeck to John M. Glenn, 11 May 1912  
6 p. RAC folder 132.

[Report of work for April/May 1912]

**207-IS-7:** Mary van Kleeck to John M. Glenn, 18 May 1912  
4 p. RAC folder 132.

[Report of work for May 1912]

**207-IS-8:** Memorandum on activities of Committee on Women's Work  
n.d. 7 p. RAC folder 132.

**207-IS-9:** Tentative outline for a study of working girls as affected by boarding houses operated for their benefit  
*Mary van Kleeck and Florence L. Lattimore. 24 October 1912. 6 p. RAC folder 132.*

**207-IS-10:** Mary van Kleeck to John M. Glenn, 26 September 1914  
22 p. RAC folder 132.

[Contains "Memorandum regarding occupational investigations at Massachusetts General Hospital"]

**207-IS-11:** Sickness and poverty  
9 March 1916. 6 p. RAC folder 132.

[by Mary van Kleeck?]

**207-IS-12:** Mary van Kleeck to John M. Glenn, 24 July 1916  
20 p. RAC folder 132.

[Contains memoranda on proposed investigations of the cigar industry and the printing industry]

**207-IS-13:** Mary van Kleeck to John M. Glenn, 22 December 1917  
8 p. RAC folder 132.

[Report on departmental organization and upcoming work]

**207-IS-14:** Mary van Kleeck to John M. Glenn, 5 February 1918  
1 p. RAC folder 132.

[Report on van Kleeck's war work with the Women's Division of the Industrial Service Section of the Ordnance Department]

**207-IS-15:** Mary van Kleeck to John M. Glenn, 1 May 1919  
4 p. RAC folder 132.

[Report of conference in Milwaukee and discussion of need for study of methods of administration of labor]

**207-IS-16:** Memorandum to John M. Glenn, 25 October 1919  
9 p. RAC folder 133.

["Subject: The Immediate Task of the Russell Sage Foundation in the Improvement of Industrial Relations and Conditions"]

**207-IS-17:** Memorandum to John M. Glenn, 9 October 1920  
5 p. RAC folder 133.

[Program and budgets for the year ending September 30, 1921.]

**207-IS-18:** A study of representation of employees from a memorandum by Miss van Kleeck, April 28, 1921  
3 p. RAC folder 133.

**207-IS-19:** "New Italian work in New York at Church of the Holy Communion"  
Mary van Kleeck. *The Witness*, September 17, 1925. p. 6-8. RAC folder 133.

[Also filmed, "The Church and industrial life; what has been done since 1922." Mary van Kleeck. *The Witness*, September 24, 1925. p. 9-10.]

**207-IS-20:** Shelby M. Harrison to John M. Glenn, 3 July 1928  
3 p. RAC folder 259.

[Possible study of social insurance]

**207-IS-21:** Diary of inquiry  
Joanna Colcord. 27 July 1928 and 25 July 1928. 54 p. RAC folder 259.

[Report of investigation of social insurance in England]

**207-IS-22:** John M. Glenn to Joanna Colcord, 28 February 1929  
1 p. RAC folder 259.

[Regarding research documented in 207-IS-21]

**207-IS-23:** John M. Glenn to Lawson Purdy, 8 October 1929  
5 p. RAC folder 123.

[Includes Mary van Kleeck to Max Lowenthal, 8 October 1929; "Memorandum regarding proposed study of Economic Causes of Crime for the program of the National Commission on Law Observance and Enforcement," 7 October 1929]

**207-IS-24:** Mary van Kleeck to John M. Glenn, 19 November 1930  
2 p. RAC folder 259.

[Proposal for study of social insurance in Europe]

**207-IS-25:** Mary van Kleeck to Shelby M. Harrison, 10 December 1931  
14 p. RAC folder 123.

[Includes "Program for the establishment of a World Commission to Study Social Economic Planning"]

**207-IS-26:** Mary van Kleeck to Shelby M. Harrison, 30 September 1931  
6 p. RAC folder 123.

[Report on conference with Governor Roosevelt regarding the work of the State Commission on Unemployment]

**207-IS-27:** Mary van Kleeck to Shelby M. Harrison, 18 March 1932  
4 p. RAC folder 123.

[Contains Mary van Kleeck to Senator Edward P. Costigan, 17 March 1932. Discusses study of union-management cooperation at the Rocky Mountain Fuel Company and proposals and legislation concerning the coal industry.]

**207-IS-28:** Mary van Kleeck to John M. Glenn, 28 November 1932  
1 p. RAC folder 123.

[Discussion of newspaper accounts of a meeting of the Church League for Industrial Democracy. Some controversy was generated by accounts of a discussion of the relation of the Church to socialism.]

**207-IS-29:** Union-management co-operation under socialized control as the machinery for social economic planning  
Mary van Kleeck. 7 June 1933. 24 p. RAC folder 130.

**207-IS-30:** Mary van Kleeck to Shelby M. Harrison, 19 July 1933  
2 p. RAC folder 123.

[Report of interview with J.H. Fell regarding unionization of his printing shop and discussion of the need to find a union shop to print a foundation publication]

**207-IS-31:** Tune In! IRI broadcasts 1934. 1 p. RAC folder 130.

[Lists broadcasts by Mary van Kleeck, Mary L. Fledderus, and M.L. Wilson]

**207-IS-32:** Mary van Kleeck to Shelby M. Harrison, 21 June 1935  
3 p. RAC folder 123.

[Includes memorandum on current plans in the department]

**207-IS-33:** Memorandum regarding suggested program of work for year beginning October 1st, 1935  
Mary van Kleeck. 6 p. RAC folder 130.

**207-IS-34:** "Interprofessional group protests"  
December 1935. 2 p. RAC folder 123.

[Statement from New York City Equity. Reprints statement by van Kleeck.]

**207-IS-35:** Introductory memorandum regarding possible study of optimum productivity in the workshop  
Mary L. Fledderus. May 1938. 29 p. RAC folder 130.

**207-IS-36:** Mary van Kleeck to Shelby M. Harrison, 15 July 1938  
5 p. RAC folder 124.

["Tentative suggestions regarding program, staff and budget for Department of Industrial Studies in the year beginning October 1, 1938"]

**207-IS-37:** Mary van Kleeck to Shelby M. Harrison, 28 July 1938  
2 p. RAC folder 124.

[Further report on program, staff and budget of department for 1938-39]

**207-IS-38:** Mary van Kleeck to Shelby M. Harrison, 20 January 1939  
5 p. RAC folder 124.

["Outline of study of industrial relations and standards of living in the United States"]

**207-IS-39:** Mary van Kleeck to Shelby M. Harrison, 6 June 1939.  
12 p. RAC folder 124.

[Contains "The National Labor Relations Act—Its place in the Development of a National Labor Policy in the United States," statement by van Kleeck at hearing of Senate Committee on Education and Labor, 11 April 1939]

**207-IS-40:** Mary van Kleeck to Shelby M. Harrison, 28 July 1939  
4 p. RAC folder 124.

[Recommendations for program of department for year beginning October 1, 1939]

**207-IS-41:** Mary van Kleeck to Shelby M. Harrison, 5 April 1940  
1 p. RAC folder 124.

[Report on interview with agents of the Federal Bureau of Investigation regarding relations between the foundation and Edwin S. Smith of the National Labor Relations Board.]

**207-IS-42:** Mary van Kleeck to Shelby M. Harrison, 14 April 1941  
3 p. RAC folder 124.

[Contains van Kleeck to Herbert H. Lehman, 11 April 1941. Van Kleeck urges Lehman to veto the Wicks Act.]

**207-IS-43:** Mary van Kleeck to Shelby M. Harrison, 9 December 1941  
3 p. RAC folder 124.

[Proposal for a series of community defense surveys]

**207-IS-44:** Shelby M. Harrison to Mary van Kleeck, 16 January 1942  
2 p. RAC folder 124.

[Notes on an "adequate-life survey of a community"]

**207-IS-45:** Mary van Kleeck to Shelby M. Harrison, 23 January 1942  
7 p. RAC folder 124.

[Contains outline of proposed community defense surveys]

**207-IS-46:** Mary van Kleeck to John M. Glenn, 4 February 1942  
4 p. RAC folder 124.

[Also filmed, van Kleeck to William B. Spofford, 4 February 1942. Discusses relationship of the foundation to organizations using its facilities and protests letter which implicitly associated the foundation with a statement by the United Christian Council for Democracy supporting executive clemency for Earl Browder of the Communist Party.]

**207-IS-47:** Mary van Kleeck to Shelby M. Harrison, 2 July 1942  
2 p. RAC folder 124.

[Gives examples of requests for cooperation received by the department]

**207-IS-48:** Mary van Kleeck to Shelby M. Harrison, 18 August 1942  
3 p. RAC folder 124.

[Report on conference and discussion of foundation's position with regard to the relationship of theory and fact-gathering]

**207-IS-49:** Mary van Kleeck to Shelby M. Harrison, 9 October 1943  
3 p. RAC folder 125.

[Proposed program and budget of department for year beginning October 1, 1943]

**207-IS-50:** Mary van Kleeck to Shelby M. Harrison, 19 April 1944  
2 p. RAC folder 125.

[Report of trip to Chicago and Des Moines]

**207-IS-51:** Department of Industrial Studies of the Russell Sage Foundation, Annual report for year ended September 30, 1947  
*Mary van Kleeck. 14 p. RAC folder 126.*

### Library

**208-L-1:** John M. Glenn to Homer Folks, 15 November 1912  
*2 p. RAC folder 237.*

[Also filmed, Glenn to Folks, 31 December 1912. Proposal that State Charities Aid Association donate part of its collection to the foundation]

**208-L-2:** Letter to Charles S. Johnson, 20 March 1929  
*2 p. RAC folder 234.*

[Discusses development of the foundation library, in particular methods of collection development and acquisition]

**208-L-3:** Russell H. Kurtz to Shelby M. Harrison, 26 January 1946  
*4 p. RAC folder 233.*

[Recommendations on future of foundation library]

**208-L-4:** Russell Sage Library [1946]. *14 p. RAC folder 233.*

**208-L-5:** Library program for 1946-1947  
*12 p. RAC folder 233.*

[Contains "Memorandum re: future role and organization of RSF Library"]

### Department of Remedial Loans

**209-RL-1:** Arthur H. Ham to John M. Glenn, 25 September 1911  
*3 p. RAC folder 199.*

[Re: cooperative savings and loan associations]

**209-RL-2:** Plan of work in Remedial Loans Department for 1911-1912  
*52 p. RAC folder 201.*

**209-RL-3:** Arthur H. Ham to John M. Glenn, 10 May 1912  
*4 p. RAC folder 199.*

[Plan of work for upcoming year]

**209-RL-4:** Arthur H. Ham to John M. Glenn, 26 May 1913  
*4 p. RAC folder 199.*

[Includes "Memorandum on loan shark bills introduced in the New York Legislature Session of 1913"]

**209-RL-5:** John M. Glenn to Julius Rosenwald, 3 April 1914  
*2 p. RAC folder 198.*

[Also filmed, Rosenwald to Glenn, 8 April 1914. Discusses Rosenwald's interest in rural cooperation and banks for working men]

**209-RL-6:** Arthur H. Ham to Julius Rosenwald, 1 March 1915  
*7 p. RAC folder 198.*

[Investigation of need for credit unions among employees of Sears, Roebuck]

**209-RL-7:** Division of Remedial Loans, Russell Sage Foundation, Arthur H. Ham, Director, report for the year ending September 30, 1915  
*46 p. RAC folder 193.*

**209-RL-8:** John M. Glenn to Andrew Carnegie, 23 January 1915  
*3 p. RAC folder 198.*

[Also filmed, Carnegie to Glenn, 2 February 1915. Soliciting financial support from Carnegie for plan to establish a fund for loans to the unemployed]

**209-RL-9:** Arthur H. Ham to John M. Glenn, 6 April 1915  
*9 p. RAC folder 201.*

[Report on proposed extension of the division's work]

**209-RL-10:** John M. Glenn to Andrew Carnegie, 15 April 1915  
*4 p. RAC folder 198.*

[Also filmed, Henry S. Pritchett to Glenn, 22 October 1915. Proposal to Carnegie on extension of credit unions.]

**209-RL-11:** Arthur H. Ham to John M. Glenn, 1 June 1915  
*2 p. RAC folder 199.*

[Includes list of cities where Remedial Loan Societies and Morris Companies operate or are organizing]

**209-RL-12:** Division of Remedial Loans  
[1916?]. 5 p. *RAC folder 199.*

[Summary of activities]

**209-RL-13:** Decennial report of the Division  
of Remedial Loans  
[1917]. 29 p. *RAC folder 193.*

**209-RL-14:** Arthur H. Ham to John M.  
Glenn, 25 April 1919  
1 p. *RAC folder 199.*

**209-RL-15:** The trend and progress to  
improve small loan conditions  
*Arthur H. Ham. 1921. 12 p. RAC folder*  
*201.*

**209-RL-16:** Walter S. Hilborn to John M.  
Glenn, 28 February 1921  
3 p. *RAC folder 201.*

[Report of activities with regard to small loan  
legislation in Iowa and Minnesota]

**209-RL-17:** Russell Sage Foundation,  
Remedial Loans Department; work to be  
done  
1922. 2 p. *RAC folder 201.*

**209-RL-18:** Walter S. Hilborn to John M.  
Glenn, 11 June 1923  
2 p. *RAC folder 200.*

[Results of small loan legislative campaigns in  
Rhode Island, Illinois, Iowa, West Virginia,  
New York, Delaware, North Carolina, Mis-  
souri, Tennessee, Louisiana and Wisconsin]

**209-RL-19:** Changes in the small loan  
business  
*Louis N. Robinson. 10 August 1923. 8 p.*  
*RAC folder 201.*

**209-RL-20:** John M. Glenn to L.C.  
Harbison and C.H. Watts, 29 January 1924  
2 p. *RAC folder 200.*

[Discusses strategy for small loan campaigns]

**209-RL-21:** Arthur H. Ham to John M.  
Glenn, 29 November 1924  
3 p. *RAC folder 187.*

[Proposed areas of activity for division]

**209-RL-22:** John M. Glenn to Leon  
Henderson, 20 January 1927  
2 p. *RAC folder 187.*

[Discusses strategy, publicity, and division of  
work]

**209-RL-23:** John M. Glenn to Leon  
Henderson, 9 February 1927  
1 p. *RAC folder 187.*

[Status of efforts in Minnesota, Kansas and  
Missouri]

**209-RL-24:** Leon Henderson to John M.  
Glenn, 19 February 1927  
4 p. *RAC folder 187.*

[Also filmed, W. Frank Persons to Henderson,  
15 February 1927. Report of legislative  
campaigns in Kansas and Minnesota.]

**209-RL-25:** Arthur H. Ham to John M.  
Glenn, 23 February 1927  
2 p. *RAC folder 187.*

[Criticisms of legislative campaign in Wiscon-  
sin]

**209-RL-26:** John M. Glenn to L.C.  
Harbison, 23 February 1927  
3 p. *RAC folder 200.*

[Discusses problems in cooperation between  
the foundation and the American Industrial  
Lenders' Association on legislative campaigns]

**209-RL-27:** John M. Glenn to L.C.  
Harbison, 28 February 1927  
3 p. *RAC folder 187.*

[Also filmed, Harbison to Glenn, 26 February  
1927. Further discussion of cooperation  
between the foundation and the AILA.]

**209-RL-28:** Leon Henderson to L.C.  
Harbison, 7 March 1927  
1 p. *RAC folder 187.*

[Report of setbacks in legislative campaign in  
Kansas (?)]

**209-RL-29:** Memorandum of suggested  
future policy of the Department of Remedial  
Loans of the Russell Sage Foundation  
respecting the Uniform Small Loan Law and  
particularly with respect to joint relations  
with the American Industrial Lenders  
Association  
9 May 1927. 3 p. *RAC folder 201.*

**209-RL-30:** Leon Henderson to John M.  
Glenn, 7 March 1927  
2 p. *RAC folder 187.*

[Report of legislative campaigns in Kansas, Missouri, Alabama]

**209-RL-31:** Leon Henderson to John M. Glenn, 27 March 1927  
1 p. *RAC folder 187.*

[Report on legislative campaigns in Missouri and Minnesota]

**209-RL-32:** Leon Henderson to Shelby M. Harrison, 18 July 1934  
2 p. *RAC folder 187.*

[Report on work for National Recovery Administration and roles of Richberg and General Johnson]

**209-RL-33:** Press release on The Loan Shark Racket in New York by Rolf Nugent. October 1935.  
5 p. *RAC folder 188.*

**209-RL-34:** Shelby M. Harrison to Thomas E. Dewey, 7 January 1936  
1 p. *RAC folder 188.*

[Letter in support of Dewey's record of prosecuting illegal lenders and his plans for continuing legal campaigns]

**209-RL-35:** Leon Henderson to Shelby M. Harrison, 27 January 1937  
2 p. *RAC folder 187.*

[Comments on the impact of Henderson's government work]

#### Department of Consumer Credit Studies

**210-CC-1:** Rolf Nugent to John M. Glenn, 11 June 1940  
16 p. *RAC folder 188.*

[Includes Nugent, memorandum on the Vee Bee Bank System]

**210-CC-2:** Rolf Nugent to Shelby M. Harrison, 18 July 1940  
29 p. *RAC folder 188.*

[Includes Nugent, "Memorandum on control of private consumption in time of war"]

**210-CC-3:** Preliminary draft of a uniform law to regulate installment selling. 1 November 1940.  
34 p. *RAC folder 217.*

**210-CC-4:** Rolf Nugent to Shelby M. Harrison, 20 December 1940  
5 p. *RAC folder 188.*

[Discusses Nugent's activities with the Economic Advisory Council of the National Industrial Conference Board]

**210-CC-5:** Shelby M. Harrison to the Trustees, 22 October 1941  
5 p. *RAC folder 188.*

[Includes memorandum on Vee Bee Service Co. complaint]

**210-CC-6:** Shelby M. Harrison to J. Glenn Donaldson, 15 June 1942  
3 p. *RAC folder 187.*

[Includes Donaldson memorandum on a trip to several states]

**210-CC-7:** Shelby M. Harrison to Lindsay Bradford, 28 October 1942  
2 p. *RAC folder 187.*

[Discusses the foundation's role in Colorado small loan legislation]

**210-CC-8:** J. Glenn Donaldson to Shelby M. Harrison, 30 October 1942  
5 p. *RAC folder 187.*

[Colorado small loan legislation campaign]

**210-CC-9:** Tentative draft of a model law to authorize and regulate personal loans made by banks  
8 December 1942. 6 p. *RAC folder 216.*

**210-CC-10:** Rolf Nugent to Shelby M. Harrison, 5 January 1943  
2 p. *RAC folder 188.*

[Discusses work on model law to regulate personal loans made by banks]

**210-CC-11:** Rolf Nugent to Shelby M. Harrison, 27 April 1943  
10 p. *RAC folder 188.*

[Regarding genesis of model law to regulate personal loans made by banks]

**210-CC-12:** Joseph P. Chamberlain to the officers and Trustees of Russell Sage Foundation, 1 June 1943  
17 p. *RAC folder 217.*

[Includes memorandum on history of the foundation's interest in small loans]

**210-CC-13:** Rolf Nugent to Shelby M. Harrison, 18 February 1944  
3 p. *RAC folder 189*.  
[Discusses invitation to Nugent to join staff of UNRRA]

**210-CC-14:** Rolf Nugent to Shelby M. Harrison, 25 March 1944  
2 p. *RAC folder 189*.  
[Nugent's assignment to UNRRA working party on indigenous production of food in occupied allied and enemy countries in Europe]

**210-CC-15:** Press release  
17 April 1944. 3 p. *RAC folder 188*.  
[Foundation's response to charges by Texas state legislator Sheppard that the foundation was part of "an alleged nationwide small loan racket."]

**210-CC-16:** Excerpts from letter from Rolf Nugent, 22 June 1944  
2 p. *RAC folder 189*.  
[Describes work on UNRRA project in London during bombardments]

**210-CC-17:** Rolf Nugent to Shelby M. Harrison, 22 August 1944  
2 p. *RAC folder 189*.  
[Discusses Nugent's UNRRA assignment in Australia]

**210-CC-18:** Rolf Nugent to Shelby M. Harrison, 10 February 1945  
8 p. *RAC folder 189*.  
[Proposed work of department after the war]

**210-CC-19:** Shelby M. Harrison to J.P. Lewis, 5 March 1947  
4 p. *RAC folder 190*.  
[Also filmed, "LaGuardia: We Still Have the Swine' Law," Fiorello H. LaGuardia, *PM*, 2 March 1947]

**210-CC-20:** James M. Sullivan to Shelby M. Harrison, 23 May 1947  
6 p. *RAC folder 190*.  
[Also filmed, Sullivan to George C. Wallace, 16 May 1947; Sullivan to Wallace, 9 May 1947. Advice to Wallace on proposed small loan legislation in Alabama and response to his concerns about the foundation's involvement with small loan legislation]

**Department of Social Work Interpretation**

**211-SWI-1:** Social Work Interpretation. Program for 1935-1936 and 1936-1937  
3+5 p. *RAC folder 266*.

**211-SWI-2:** A memorandum on relations between Department of Social Work Interpretation and Social Work Publicity Council  
14 November 1941. 2 p. *RAC folder 266*.

**211-SWI-3:** Progress report of current study  
20 January 1942. 2 p. *RAC folder 266*.  
[Describes work to promote professional expertise in public relations for social work and public health programs]

**211-SWI-4:** Looking ahead  
Mary S. Routzahn. 12 January 1944. 5 p. *RAC folder 266*.

**211-SWI-5:** Shelby M. Harrison to Mary S. Routzahn, 4 October 1944  
8 p. *RAC folder 266*.

[Includes Routzahn to Harrison, 2 October 1944; Levy to Routzahn, 26 September 1944, which describes visit to YMCA in Schenectady, New York and proposes its inclusion in department study of YMCA]

**211-SWI-6:** Mary S. Routzahn to Shelby M. Harrison, 26 June 1947  
6 p. *RAC folder 266*.

[Contains "Memorandum on relation of community organization and public relations" and "Recommended study in public relations and public information"]

**211-SWI-7:** Institutional public relations; a brief report of a case study of YMCA public relations  
Leo A. Davis. September 1947. 50 p. *RAC folder 266*.

**Southern Highlands Division**

**212-SH-1:** Statement for a proposed study plan of the Southern Highland section  
John C. Campbell. 15 May 1908. 5 p. *RAC folder 134*.

**212-SH-2:** From mountain cabin to cotton mill  
John C. Campbell. 1913. 12 p. *RAC folder 134*.

[Reprinted from *Child Labor Bulletin*, vol. II, no. 1, May 1913]

**212-SH-3:** John C. Campbell to Anna B. Taft, 7 January 1914  
3 p. *RAC folder 134*.

[Discusses proposal for improvement of mountain farms]

**212-SH-4:** John C. Campbell to John M. Glenn, 6 April 1914  
2 p. *RAC folder 134*.

[Discusses independent schools in the region]

**212-SH-5:** John C. Campbell to John M. Glenn, 25 April 1914  
4 p. *RAC folder 134*.

[Describes his activities at Conference of Southern Mountain Workers and the interaction of various religious denominations involved in mountain work.]

**212-SH-6:** John C. Campbell to John M. Glenn, 20 May 1914  
6 p. *RAC folder 134*.

[Discusses gathering of statistics for mountain counties.]

**212-SH-7:** John M. Glenn to John C. Campbell, 17 July 1914  
7 p. *RAC folder 134*.

[Also filmed, Campbell to Glenn, 18 June 1914; Glenn to Campbell, 11 June 1914. Discusses trip to Denmark to study Danish folk schools as a model for Southern highlands.]

**212-SH-8:** Confidential report of the activities of the Southern Highland Division of the Russell Sage Foundation, September 30, 1913-September 30, 1914  
*John C. Campbell. 68 p. RAC folder 134.*

**212-SH-9:** John C. Campbell to John M. Glenn, 30 October 1914  
2 p. *RAC folder 134*.

[Discusses work at Berea College, Kentucky and educational needs of Southern highlands]

**212-SH-10:** John C. Campbell to John M. Glenn, 31 October 1914  
2 p. *RAC folder 134*.

[Discusses work of Presbyterian Church in region.]

**212-SH-11:** Mountain and rural fields in the South  
*John C. Campbell. n.d. 41 p. RAC folder 136.*

**212-SH-12:** The future of the church school in the Southern Highlands  
*John C. Campbell. 13 January 1916. 41 p. RAC folder 136.*

**212-SH-13:** Report on activities of Southern Highland Division, 1915-1916  
24 p. *RAC folder 135*.

**212-SH-14:** Cecil J. Sharp to John M. Glenn, 15 April 1917  
1 p. *RAC folder 135*.

[Description of conference (Conference of Southern Mountain Workers?)]

**212-SH-15:** John C. Campbell to John M. Glenn, 17 April 1917  
4 p. *RAC folder 135*.

[Description of conference (Conference of Southern Mountain Workers?)]

**212-SH-16:** Cecil J. Sharp to John M. Glenn, 2 September 1917  
3 p. *RAC folder 135*.

[Thanks Glenn for gift of photographs and describes work collecting folk songs]

**212-SH-17:** John C. Campbell to John M. Glenn, 8 September 1917  
3 p. *RAC folder 135*.

[Includes Cecil J. Sharp to Campbell, 2 September 1917. Describes school at Pine Mountain and folk songs and dances in the area.]

**212-SH-18:** John C. Campbell to Katharine Pettit, 1 February 1918  
7 p. *RAC folder 135*.

[Critique and suggestions for Pine Mountain School, Harlan County, Kentucky.]

**212-SH-19:** John C. Campbell to John M. Glenn, 11 February 1918  
3 p. *RAC folder 135*.

[Discusses loyalty of mountain people, opportunities for the government to sponsor programs that would help both the war effort and the region, and proposal for demonstration farming program.]

**212-SH-20:** John C. Campbell to Rev. James H. Taylor, 22 February 1918  
3 p. *RAC folder 135*.

[Discusses best strategies for mountain work]

**212-SH-21:** John C. Campbell to John M. Glenn, 11 May 1918  
1 p. *RAC folder 135*.

[Discusses cooperation between groups working in the Southern highlands]

**212-SH-22:** John M. Glenn to John C. Campbell, 9 September 1918  
5 p. *RAC folder 135*.

[Also filmed, Campbell to Glenn, 5 September 1918. Proposal to hire a Mr. Fisher for "campaign to interest mountaineers in the war."]

**212-SH-23:** John C. Campbell to John M. Glenn, 2 December 1918  
3 p. *RAC folder 135*.

[Discusses efforts to encourage Red Cross work in Southern highlands.]

**212-SH-24:** John C. Campbell to John M. Glenn, 16 December 1918  
1 p. *RAC folder 135*.

[Discusses plans of YWCA and YMCA to start work in the Southern highlands.]

**212-SH-25:** John C. Campbell to George E. Scott, 31 December 1918  
3 p. *RAC folder 135*.

[Encouraging Red Cross to consider expanded peace-time work in the Southern highlands.]

**212-SH-26:** Knoxville Conference of Southern Mountain Workers, April 1-3, 1919  
32 p. *RAC folder 137*.

[Includes "Outline," "Report of the Knoxville Conference of Southern Mountain Workers" and list of participants]

**212-SH-27:** John C. Campbell to John M. Glenn, 4 April 1919  
2 p. *RAC folder 135*.

[Describes Conference of Southern Mountain Workers and involvement of the Primitive Baptists.]

**212-SH-28:** John C. Campbell to John M. Glenn, 16 April 1919  
3 p. *RAC folder 135*.

[Describes work and Hindman School, Knott County, Kentucky, and meeting to discuss future education work at the school and in the county.]

**212-SH-29:** Financial statement, Conference of Southern Mountain Workers, 1923  
1 p. *RAC folder 138*.

**212-SH-30:** Danish people's colleges and their relation to Southern mountain problems  
*Olive D. Campbell. pp. 391-396. RAC folder 137*.

**212-SH-31:** Address at Southern Mountain Workers Conference. 9 April 1924.  
*Olive D. Campbell. 38 p. RAC folder 138*.

### Division of Statistics

**213-St-1:** Division of Statistics, summaries of activities for November 1914-March 1915  
15 p. *RAC folder 120*.

**213-St-2:** Memorandum on meeting to discuss some questions of statistical presentation  
8 March 1915. 7 p. *RAC folder 120*.

**213-St-3:** Earle Clark to John M. Glenn, 9 June 1915  
11 p. *RAC folder 120*.

[Describes manner in which statistical problems come to the division, relation of statistical work in other divisions to Division of Statistics, and general comments on statistical work of the foundation.]

**213-St-4:** Earle Clark to John M. Glenn, 23 March 1916  
11 p. *RAC folder 120*.

[Proposal to present foundation reports in two parts, one an interpretative statement and the other a presentation of statistics; uses *Artificial flower makers* by van Kleeck as an example of how this could be done.]

**213-St-5:** Ralph G. Hurlin to John M. Glenn, 16 December 1927  
6 p. *RAC folder 120*.

[Projects underway and personnel, equipment, and space requirements of department.]

**213-St-6:** Symbols for social base maps  
4 p. *RAC folder 120.*

**213-St-7:** Salaries in the family field in  
New York City  
*Ralph G. Hurlin. 1937. 2 p. RAC folder  
91.*

[Reprinted from *Better Times*, 5 April 1937]

### Department of Studies in the Professions

**214-SP-1:** Shelby M. Harrison to Ralph G.  
Hurlin, 5 August 1937  
3 p. *RAC folder 87.*

[Regarding series of studies of the professions]

**214-SP-2:** Charles E. Merriam to Shelby  
M. Harrison, 24 May 1939  
4 p. *RAC folder 87.*

[Also filmed, Harrison to Merriam, 13 June  
1939. Discussion of training for public  
administration in law schools.]

**214-SP-3:** Esther L. Brown to Shelby M.  
Harrison, 6 June 1939  
2 p. *RAC folder 87.*

[Regarding study of training for public service  
at law schools.]

**214-SP-4:** Esther L. Brown to Shelby M.  
Harrison, 31 July 1940  
5 p. *RAC folder 87.*

[Includes copy of letter sent to law school  
deans and other faculty members asking for  
comments regarding possible curriculum  
changes to provide better training for public  
service.]

**214-SP-4.A:** Edward Levi to Esther L.  
Brown.  
*n.d. 1 p. RAC folder 87.*

[Response to letter in 214-SP-4]

**214-SP-5:** F.D.G. Ribble to Esther L.  
Brown.  
*n.d. 2 p. RAC folder 87.*

[Response to letter in 214-SP-4]

**214-SP-6:** Robert E. Mathews to Esther L.  
Brown.  
*n.d. 2 p. RAC folder 87.*

[Response to letter in 214-SP-4]

**214-SP-7:** Esther L. Brown to Shelby M.  
Harrison, 21 May 1943  
13 p. *RAC folder 87.*

[Includes Emery A. Brownell to Brown,  
"Opinions of legal aid attorneys on the  
desirability of a national survey of legal aid  
work."]

**214-SP-8:** Esther L. Brown to Shelby M.  
Harrison and Ralph G. Hurlin, 24 August  
1943

5 p. *RAC folder 87.*

[Includes "Mexico's family dining room,"  
Esther L. Brown, reprinted from *Survey Mid-  
monthly*, December 1943. Memorandum  
describes trip to Mexico.]

**214-SP-9:** Esther L. Brown to Shelby M.  
Harrison, 10 December 1943  
5 p. *RAC folder 87.*

[Contains Brown to George F. Zook, 10  
December 1943. Discussion of surveys of four  
types of professional education conducted by  
the American Council on Education.]

**214-SP-10:** Shelby M. Harrison to Emery  
A. Brownell, 4 October 1944  
3 p. *RAC folder 87.*

[Discusses structure of proposed survey of  
legal aid.]

**214-SP-11:** Shelby M. Harrison to Esther  
L. Brown, 11 March 1946  
6 p. *RAC folder 87.*

[Includes Eric F. Schweinburg to Brown, 7  
March 1946, progress report on legal aid  
survey.]

**214-SP-12:** Esther L. Brown to Shelby M.  
Harrison  
*n.d. 5 p. RAC folder 87.*

[Includes "Training for Social Security," Karl  
de Schweinitz]

### Department of Surveys and Exhibits

**215-SE-1:** Survey Department; tentative  
beginning plans  
2 July 1912. 3 p. *RAC folder 264.*

**215-SE-2:** Shelby M. Harrison to John M.  
Glenn, 16 April 1913  
7 p. *RAC folder 264.*

[Includes "Memorandum on surveys completed, now going on, or proposed"]

**215-SE-3:** Paul Kellogg to John M. Glenn,  
9 August 1914  
7 p. *RAC folder 264.*

[Suggestions for procedure and areas of inquiry in Topeka survey.]

**215-SE-4:** Proposed program of work, year beginning October 1, 1916, Department of Surveys and Exhibits  
36 p. *RAC folder 264.*

**215-SE-5:** Departmental Committee meeting, January 25, 1916  
2 p. *RAC folder 264.*

**215-SE-6:** Some results of the Springfield and Topeka surveys  
14 March 1916. 5 p. *RAC folder 264.*

**215-SE-7:** Advisory committee—Department of Surveys and Exhibits  
14 June 1916. 2 p. *RAC folder 264.*

**215-SE-8:** Plan for study of social welfare publicity  
3 November 1919. 7 p. *RAC folder 264.*

### Social Work Year Book

**216-YB-1:** A proposed social work annual  
3 November 1928. 2 p. *RAC folder 327.*

**216-YB-2:** A year book of social work  
19 December 1928. 3 p. *RAC folder 327.*

**216-YB-3:** Advisory committee, summary of the discussion, with "notes" by Mr. Hall  
27 March 1929. 8 p. *RAC folder 327.*

### Department of Arts and Social Work

**217-ASW-1:** Allen Eaton to Shelby M. Harrison, 23 October 1929  
10 p. *RAC folder 267.*

[Proposal for development of Department of Arts and Social Work.]

**217-ASW-2:** Cultural arts and crafts for leisure time  
Shelby M. Harrison. 13 November 1931.  
2 p. *RAC folder 268.*

**217-ASW-3:** Allen Eaton to Shelby M. Harrison, 29 January 1932  
8 p. *RAC folder 267.*

[Includes "Progress report on the work of bringing into closer relation the fields of art and of social work." Allen Eaton, January 25, 1932.]

**217-ASW-4:** Allen Eaton to Shelby M. Harrison, 11 January 1933  
5 p. *RAC folder 268.*

["Concerning the work program for 1933, especially some points related to the Handicraft survey."]

**217-ASW-5:** Shelby M. Harrison to Allen Eaton, 17 January 1933  
4 p. *RAC folder 267.*

[Work program for 1933]

**217-ASW-6:** Allen Eaton to Shelby M. Harrison, 23 January 1933  
4 p. *RAC folder 267.*

[Proposed study of handicrafts in the Virgin Islands.]

**217-ASW-7:** Allen Eaton to Shelby M. Harrison, 31 January 1938  
7 p. *RAC folder 268.*

["Concerning a study of the rural arts."]

**217-ASW-8:** Shelby M. Harrison to Allen Eaton, 18 February 1942  
3 p. *RAC folder 268.*

[Work program and plans for the department.]

**217-ASW-9:** Allen Eaton to Shelby M. Harrison, 2 April 1942  
2 p. *RAC folder 268.*

[Notes on visit to Virginia flax project.]

**217-ASW-10:** Shelby M. Harrison to Allen Eaton, 22 July 1942  
2 p. *RAC folder 268.*

[Regarding exhibition of objects of beauty for the blind.]

**217-ASW-11:** Allen Eaton to Shelby M. Harrison, 30 April 1943  
17 p. *RAC folder 268.*

[Discusses current work, cooperation with War Relocation Authority, and arguments for continuing the department.]

**217-ASW-12:** Allen Eaton to Shelby M. Harrison, 24 January 1944  
18 p. *RAC folder 268.*

[Status report on New England handicraft study and other current work.]

**217-ASW-13:** An outline of the origin and development of the Department of Arts and Social Work in the Russell Sage Foundation informally discussed with the Trustees on May 18, 1944  
*Allen Eaton. 14 p. RAC folder 268.*

**217-ASW-14:** Allen Eaton to Shelby M. Harrison, 14 August 1944  
*4 p. RAC folder 268.*  
["Concerning recent field work."]

**217-ASW-15:** Allen Eaton to Shelby M. Harrison, 15 December 1944  
*7 p. RAC folder 268.*  
[Status of department and New England handicraft survey.]

**217-ASW-16:** Allen Eaton to Shelby M. Harrison, 11 January 1945  
*3 p. RAC folder 268.*  
[Status of departmental work and program.]

**217-ASW-17:** Allen Eaton to Shelby M. Harrison, 4 March 1946  
*14 p. RAC folder 268.*  
[Includes "Memorandum, possible projects for the Department of Arts & Social Work suggested by Allen H. Eaton"]

**217-ASW-18:** Allen Eaton to Shelby M. Harrison, 27 March 1946  
*4 p. RAC folder 268.*  
[Discusses possible experiments with the blind and future work to be carried out by new director.]

### Regional Plan and Survey of New York City and Its Environs

**218-RP-1:** Shelby M. Harrison to John M. Glenn, 9 March 1921  
*24 p. RAC folder 329.*  
[Suggestions as to scope, procedure and finances for proposed plan of New York.]

**218-RP-2:** Shelby M. Harrison to Charles D. Norton, 11 June 1921  
*18 p. RAC folder 329.*  
[Suggestions as to social studies to be included in plan of New York.]

**218-RP-3:** Shelby M. Harrison to Charles D. Norton, 25 January 1922  
*3 p. RAC folder 329.*

[Suggestions as to economic studies to be included in Regional Plan.]

**218-RP-4:** The New York Plan Social Survey  
[1922]. *16 p. RAC folder 253.*

**218-RP-5:** Plan of New York and its Environs, the meeting of May 10, 1922  
*25 p. RAC folder 254.*

**218-RP-6:** Memorandum of publicity for the Plan of New York and Environs  
*Ewart G. Routzahn, Mary S. Routzahn, Shelby M. Harrison. 20 February 1923. 33 p. RAC folder 249.*

**218-RP-7:** The Regional Plan of New York; statement to the Staff of the Russell Sage Foundation and of the Plan of New York and Its Environs at Joint Staff Meeting  
*17 January 1924. 6 p. RAC folder 253.*

**218-RP-8:** Regional Plan of New York and Its Environs, a form of State enabling act for zoning  
*Edward M. Bassett. May 1924. 11 p. RAC folder 254.*

**218-RP-9:** Thomas Adams to Lewis Mumford, 17 December 1925  
*4 p. RAC folder 248.*

[Response to article critical of the work of the Regional Plan.]

**218-RP-10:** Parks on Long Island—Both Regional and Local  
*January 1926. 15 p. RAC folder 254.*

[Bulletin from the Committee on a Regional Plan of New York and Its Environs, January 12, 1926]

**218-RP-11:** Robert W. deForest to Frederic A. Delano and John M. Glenn, 22 January 1926  
*6 p. RAC folder 249.*

[Includes "Regional Plan; R.W. deForest's memorandum as to his relation to it and as to its present outlook."]

**218-RP-12:** Thomas Adams to John M. Glenn, 23 February 1926  
*2 p. RAC folder 249.*

[Comments on proposed skyscraper in New York City.]

**218-RP-13:** Origin and destination of New York City's Vehicular Traffic  
May 1926. 12 p. RAC folder 254.

["Staff report to the Committee on a Regional Plan of New York and Its Environs, May 10, 1926"]

**218-RP-14:** Concerning the East River Islands; a letter from the Regional Plan of New York and its Environs to the City Planning and Survey Committee Appointed by Mayor Walker  
10 September 1926. 12 p. RAC folder 254.

**218-RP-15:** Regional Planning, Notes and Comment  
No. 1, 1 May 1927, 8 p.; no. 2, 15 July 1927, 8 p.; no. 3, 15 October 1927, 6 p.; no. 4, March 1928, 8 p. RAC folder 254.

**218-RP-16:** Thomas Adams to John M. Glenn, 24 May 1927  
2 p. RAC folder 249.

[Comments on zoning.]

**218-RP-17:** Thomas Adams to John M. Glenn, 27 May 1927  
3 p. RAC folder 249.

[Includes "Bridges, tunnels and ferries over Hudson and East Rivers"]

**218-RP-18:** Thomas Adams to Frederic A. Delano, 27 January 1928  
7 p. RAC folder 249.

[Includes "Suggested resolution regarding the formation of a City Planning Commission for the City of New York."]

**218-RP-19:** The West Side Waterfront on Manhattan: its planning and development  
March 1928. 8 p. RAC folder 254.

["Staff report to the Committee on a Regional Plan of New York and Its Environs, March, 1928."]

**218-RP-20:** Memorandum on report of sub-committee on continuing organization  
Robert deForest. April 1928. 3 p. RAC folder 31.

[Also filmed, "Regional Plan-future policy"]

**218-RP-21:** Memorandum re carrying out the Regional Plan

John M. Glenn. 8 February 1929. 3 p. RAC folder 249.

**218-RP-22:** Statement by the Long Island State Park Commission to guests at the meeting of the Nassau County Planning Federation dinner at Garden City, April 23, 1929

Robert Moses, Clifford L. Jackson, and Thomas A. McWhinney. 29 April 1929. 6 p. RAC folder 253.

[Describes conflicts between the Long Island State Park Commission and Thomas Adams and the Russell Sage Foundation over issues of road planning and subdivision of large estates.]

**218-RP-24:** Regional Plan Association activities  
1 May 1930. 14 p. RAC folder 333.

**218-RP-25:** Program of work for the Association  
Regional Plan Association, Inc. 11 September 1930. 6 p. RAC folder 333.

**218-RP-26:** Second annual report of the Regional Plan Association  
1931. 20 p. RAC folder 334.

**218-RP-27:** Recommendations regarding the Regional Plan  
Shelby M. Harrison. 12 November 1931. 3 p. RAC folder 249.

**218-RP-28:** Third annual report of the Regional Plan Association, Inc.  
1932. 22 p. RAC folder 334.

**218-RP-29:** Frederic A. Delano to John M. Glenn, 4 May 1932  
2 p. RAC folder 249.

[Describes ceremony at which the final report of the Regional Plan Committee was presented to President Hoover, the governors of New York, New Jersey and Connecticut and the Mayor of New York City.]

**218-RP-30:** F. Emerson Andrews to Lawrence M. Orton, 10 June 1932  
2 p. RAC folder 248.

[Regarding article by Lewis Mumford in *The New Republic* critical of the Regional Plan.]

**218-RP-30.A:** Rockland County and the Regional Plan

1932. 23 p. RAC folder 332.

**218-RP-30.B:** Westchester County and the Regional Plan

1932. 32 p. RAC folder 332.

**218-RP-31:** Memorandum on carrying out the Regional Plan of New York and Its Environs

December 1932. 26 p. RAC folder 329.

**218-RP-32:** Fifth annual report of the Regional Plan Association, Inc.

May 1934. 22 p. RAC folder 334.

**218-RP-33:** Sixth annual report of President George McAneny presented at the annual meeting of the Regional Plan Association, Inc.

6 June 1935. 19 p. RAC folder 334.

**218-RP-34:** Thomas Adams to Shelby M. Harrison, 22 July 1935

2 p. RAC folder 247.

[Discusses problems faced by government agencies and "semi-philanthropic companies" engaged in housing programs.]

**218-RP-35:** Seventh annual report of President George McAneny presented at the annual meeting of the Regional Plan Association, Inc.

28 May 1936. 25 p. RAC folder 335.

**218-RP-36:** Crowds

n.d. 12 p. RAC folder 332.

**218-RP-37:** Morris County and the Regional Plan

1939. 25 p. RAC folder 332.

**218-RP-38:** Fourteenth annual report of the Regional Plan Association

1944. 9 p. RAC folder 335.

**218-RP-39:** The fifteenth annual report of the Regional Plan Association

December 1944. 10 p. RAC folder 335.

**218-RP-40:** Publications of the Regional Plan Association, Inc.

n.d. 6 p. RAC folder 250.

### Housing Forest Hills Gardens

**219-Hs-1.1:** Robert W. deForest to Frederick Law Olmstead, 7 December 1908  
2 p. RAC folder 182.

[Requests Olmstead's participation in Forest Hills Gardens project.]

**219-Hs-1.2:** Robert W. deForest to Frederick Law Olmstead, 4 January 1909  
3 p. RAC folder 182.

[Also filmed, Olmstead to deForest, 20 December 1908. Discusses Olmstead's trip to Europe to study European town design and the English garden cities.]

**219-Hs-1.3:** Frederick Law Olmstead to Robert W. deForest, 20 January 1909  
2 p. RAC folder 182.

[Discussion and sketches of plans for working-men's houses in The Hague.]

**219-Hs-1.4:** Frederick Law Olmstead to Robert W. deForest, 26 June 1909  
4 p. RAC folder 182.

[Also filmed, deForest to Olmstead, 25 June 1909. Discussion of design concepts for Forest Hills Gardens.]

**219-Hs-1.5:** Russell Sage Foundation—real estate  
*Robert W. deForest. July 1909. 1 p. RAC folder 158.*

**219-Hs-1.6:** Map of Forest Hills Gardens  
n.d. 1 p. RAC folder 146.

**219-Hs-1.7:** Declaration of restrictions, etc., affecting property known as Forest Hills Gardens at Forest Hills, Borough of Queens  
1911. 12 p. RAC folder 146.

**219-Hs-1.8:** Forest Hills Gardens. Sage Foundation Homes Company.  
n.d. 19 p. RAC folder 155.

[Descriptive brochure containing statements by Robert W. deForest, Frederick Law Olmstead, Grosvenor Atterbury, Alfred T. White, William E. Harmon, and Edward H. Bouton]

**219-Hs-1.9:** Characterization list of purchasers at Forest Hills  
1 February 1912. 38 p. RAC folder 161.

**219-Hs-1.10:** John M. Demarest to John M. Glenn, 20 April 1912  
4 p. *RAC folder 184.*

[Includes statement by Mary E. Knevels. Discussion of feasibility of a family earning under \$3,000 buying a home at Forest Hills Gardens.]

**219-Hs-1.11:** Edward H. Bouton to John M. Glenn, 4 January 1913  
2 p. *RAC folder 157.*

[Critique of idea that "garden cities" can provide housing for workingmen.]

**219-Hs-1.12:** Why we have chosen Forest Hills Gardens for our home  
1915. 28 p. *RAC folder 154.*

**219-Hs-1.13:** Draft of introductory statement prepared by Atterbury and Olmstead  
10 June 1921. 17 p. *RAC folder 158.*

[Regarding maintenance of physical restrictions on construction at Forest Hills Gardens.]

**219-Hs-1.14:** John M. Demarest to John M. Glenn, 27 June 1921  
4 p. *RAC folder 158.*

[Response to 219-Hs-1.13, discusses alternate methods of maintaining architectural standards.]

**219-Hs-1.15:** deForest Brothers to John M. Glenn, 11 February 1922  
1 p. *RAC folder 146.*

[Summary of valuation of unsold land at Forest Hills Gardens and advice to accept offer from Demarest et. al.]

**219-Hs-1.16:** Brown, Wheelock Company to deForest Brothers, 25 February 1922  
7 p. *RAC folder 146.*

[Valuation of unsold land at Forest Hills Gardens]

**219-Hs-1.17:** The economic production of workingmen's homes  
*Grosvenor Atterbury. n.d. 39 p. RAC folder 155.*

**219-Hs-1.18:** "The rehabilitation of the local community"  
*Clarence A. Perry. Social Forces, vol. IV, no. 3, March 1926. pp. 558-562. RAC folder 155.*

**219-Hs-1.19:** The objectives sought in developing Forest Hills Gardens  
*Clarence A. Perry. 10 March 1936. 4 p. RAC folder 158.*

**219-Hs-1.20:** Harvard School of City Planning questionnaire to developers on model community developments  
20 April 1936. 3 p. *RAC folder 158.*

[Answers by Clarence A. Perry on behalf of the Russell Sage Foundation]

**219-Hs-1.21:** John M. Glenn to Grosvenor Atterbury, 5 June 1929  
3 p. *RAC folder 71.*

[Also filmed, Atterbury to Glenn, 20 May 1939. Proposal for foundation to invest in new development project at Forest Hills Gardens and explanation of foundation's reasons for declining further involvement in Forest Hills Gardens.]

### Sunnyside Gardens

**219-Hs-2.1:** W.D. Heydecker to John M. Glenn, 13 January 1925  
4 p. *RAC folder 60.*

[Also filmed, Thomas Adams to Glenn, 2 December 1924. Evaluations of the City Housing Corporation and Sunnyside Gardens.]

**219-Hs-2.2:** Excerpts from D.E. McAvoy to Robert D. Elder, 22 June 1932  
1 p. *RAC folder 72.*

[Ideas for help that could be given to small home-owners.]

**219-Hs-2.3:** Johnston deForest to Shelby M. Harrison, 22 November 1932  
2 p. *RAC folder 60.*

[Also filmed, Lawson Purdy to Harrison, 21 November 1932. Discussion of request to foundation to waive payment of cash on Sunnyside bonds.]

**219-Hs-2.4:** City Housing Corporation to holders of City Housing Corporation Bonds, 18 May 1933  
1 p. *RAC folder 61.*

[Appeal for postponement of interest.]

**219-Hs-2.5:** Ninth annual report, City Housing Corporation  
1933. 6 p. *RAC folder 61.*

**219-Hs-2.6:** City Housing Corporation to holders of City Housing Corporation Bonds, 9 May 1934

*1 p. RAC folder 61.*

[Appeal for postponement of interest.]

**219-Hs-2.7:** Tenth annual report, City Housing Corporation

1934. *7 p. RAC folder 61.*

**219-Hs-2.8:** Letter to Shelby M. Harrison, 20 July 1934

*6 p. RAC folder 60.*

[Includes letter to Frederick P. Keppel, 16 July 1934, which gives history of the activities of City Housing Corporation and appeals for a grant from the Carnegie Foundation.]

**219-Hs-2.9:** Letter to Shelby M. Harrison, 26 July 1934

*3 p. RAC folder 60.*

[Includes Alexander M. Bing to C.J. Martin, 28 June 1934. Regarding financial condition and plan for reorganization of City Housing Corporation.]

**219-Hs-2.10:** Lawson Purdy to City Housing Corporation, 11 December 1934

*1 p. RAC folder 60.*

[Claim for interest owed to foundation.]

**219-Hs-2.11:** J.E. Brockway to John M. Glenn, 15 March 1935

*1 p. RAC folder 60.*

[Regarding influence and presence of Communists in Sunnyside Gardens community.]

**219-Hs-2.12:** Consolidated Home Owners' Mortgage Committee to Sunnyside Bondholders' Protective Committee, 20 March 1935

*10 p. RAC folder 61.*

[Includes valuation brief with reference to mortgage payments]

**219-Hs-2.13:** Sunnyside Bondholders' Protective Committee to Home Owners of Sunnyside Gardens, 4 April 1935

*2 p. RAC folder 61.*

[Regarding interest strike by home owners and demands for foreclosure by investors.]

**219-Hs-2.14:** Memorandum of compromise efforts subsequent to offer of July 3, 1935 rejected

*2 p. RAC folder 60.*

**219-Hs-2.15:** Sunnyside Bondholders' Protective Committee to holders of the Mortgage Collateral Sinking Fund Bonds, Series A, of City Housing Corporation, 14 October 1935

*10 p. RAC folder 61.*

[Regarding interest strike and foreclosures; includes text from signs carried by picketing members of the Communist Party and copies of statements by the Consolidated Home Owners' Mortgage Committee.]

**219-Hs-2.16:** Consolidated Home Owners' Mortgage Committee to Second Mortgage Bondholders of the City Housing Corporation, 17 October 1935

*1 p. RAC folder 61.*

[Response to 219-Hs-2.15 opposing actions of Sunnyside Bondholders' Protective Committee.]

**219-Hs-2.17:** Robert D. Elder to Lawson Purdy, 10 October 1935

*2 p. RAC folder 60.*

[Description of trial related to City Housing Corporation's foreclosure of second mortgage on Sunnyside Gardens house.]

**219-Hs-2.18:** Lawson Purdy to Robert D. Elder, 6 January 1936

*1 p. RAC folder 307.*

[Description of foreclosure proceedings and of houses purchased at foreclosure by the foundation.]

**219-Hs-2.19:** Conference between representatives of the Sunnyside Home Owners' Mortgage Committee, Mr. Glenn, Mr. Nugent and Mr. Harrison

14 January 1936. *3 p. RAC folder 307.*

### Miscellaneous Concerns Social Work Education

**220-M-1.1:** Memorandum for research departments of schools by the Director of the Russell Sage Foundation [John M. Glenn]. 1 December 1909. *2 p. RAC folder 220.*

**220-M-1.2:** Some important results of our appropriations to the schools of philanthropy for the bureaus of social research John M. Glenn. 27 November 1911. *9 p. RAC folder 220.*

**220-M-1.3:** Memorandum as to work of a school of philanthropy

*John M. Glenn. 19 July 1912. 2 p. RAC folder 220.*

**220-M-1.4:** C.M. Davis, W.H. McClain, and Thomas J. Riley to the Trustees of the Russell Sage Foundation, 30 September 1907

*5 p. RAC folder 232.*

[Also filmed, McClain to John M. Glenn, 30 September 1907. Request by St. Louis School of Philanthropy for foundation grant to fund research studies.]

**220-M-1.5:** Thomas J. Riley to John M. Glenn, 16 October 1911

*4 p. RAC folder 232.*

[Progress report and financial statement of the Department of Research of the St. Louis School of Social Economy.]

**220-M-1.6:** Sophonisba P. Breckinridge and Edith Abbott to the Trustees of the Russell Sage Foundation, 25 November 1910

*8 p. RAC folder 231.*

[Report on work of the Department of Social Investigation of the Chicago School of Civics and Philanthropy.]

**220-M-1.7:** Sophonisba P. Breckinridge to the Trustees of the Russell Sage Foundation, 23 October 1911

*8 p. RAC folder 231.*

[Report on work of the Department of Social Investigation of the Chicago School of Civics and Philanthropy.]

**220-M-1.8:** Samuel McClure Lindsay to John M. Glenn, 25 October 1911

*4 p. RAC folder 227.*

[Statement of expenditures for senior fellows appointed by the Russell Sage Foundation in the Bureau of Social Research of the New York School of Philanthropy and budget for current year.]

**220-M-1.9:** John M. Glenn to Roswell C. McCrea, 24 September 1908

*3 p. RAC folder 228.*

[Also filmed, McCrea to Glenn, 18 September 1908. Regarding foundation approval for investigation topics in the Bureau of Social Research.]

**220-M-1.10:** Memorandum regarding summer fellowships for men granted by the Russell Sage Foundation

*n.d. 3 p. RAC folder 223.*

[Also filmed, Porter R. Lee to John M. Glenn, 26 November 1928]

### Social Halls

**220-M-2.1:** John M. Glenn to Robert W. deForest, 10 April 1909

*1 p. RAC folder 65.*

[Proposal for loan to Social Halls Association.]

**220-M-2.2:** John M. Glenn to Thatcher M. Brown, 22 February 1913

*1 p. RAC folder 144.*

[Request for report on Clinton Hall.]

**220-M-2.3:** Gretchen M. Brown to John M. Glenn, 20 March 1913

*5 p. RAC folder 144.*

[Description of work done by Clinton Hall.]

**220-M-2.4:** Letter from Lillian Wald, 11 September 1921

*2 p. RAC folder 144.*

[Describes goals of and proposal to liquidate the Social Halls Association.]

### Small Loan Societies

**220-M-3.1:** John M. Glenn to Robert W. deForest, 13 July 1909

*3 p. RAC folder 31.*

[Discusses formation of chattel loan society in New York City and Remedial Loan Department in the foundation.]

**220-M-3.2:** Robert W. deForest to Cleveland H. Dodge and John M. Glenn, 8 December 1910

*1 p. RAC folder 46.*

[Advises the foundation to invest in Provident Loan Society certificates.]

**220-M-3.3:** Statement by Robert W. deForest, Cleveland H. Dodge and John M. Glenn, 30 January 1911

*5 p. RAC folder 262.*

[Also filmed, description of Chattel Loan Society in New York City, Arthur H. Ham]

**220-M-3.4:** The desirability of organizing a remedial chattel loan society in New York City

*Arthur H. Ham. 30 January 1911. 5 p.  
RAC folder 262.*

**220-M-3.5:** Shelby M. Harrison to Jeremiah Milbank, 25 April 1935  
*4 p. RAC folder 186.*

[Proposal to the Provident Loan Society that it become involved in extending the work of the foundation's Department of Remedial Loans.]

**220-M-3.6:** Provident Loan Society of New York  
*[1939?]. 2 p. RAC folder 186.*

[Description of the society's development and current activities.]

**220-M-3.7:** John M. Glenn to John H. Finley, 4 March 1939  
*2 p. RAC folder 186.*

[Urges the New York Times to run an editorial commemorating the Provident Loan Society.]

### National Employment Exchange

**220-M-4.1:** Edward T. Devine to Robert W. deForest, 15 February 1909  
*2 p. RAC folder 143.*

[Suggests foundation establish department to conduct industrial investigations that would complement placement work of employment bureau.]

**220-M-4.2:** National Employment Exchange  
*L.F. Loree. 20 October 1931. 4 p. RAC folder 143.*

[Description of origins, activities, principles, and investors.]

**220-M-4.3:** Shelby M. Harrison to Henry L. deForest, 25 February 1932  
*1 p. RAC folder 143.*

[Informs National Employment Exchange of foundation's desire to purchase additional bonds.]

**220-M-4.4:** Henry L. deForest to Shelby M. Harrison, 28 June 1932  
*3 p. RAC folder 143.*

[Discussion of foundation purchase of National Employment Exchange bonds.]

### Relations with Other Organizations

**220-M-5.1:** John M. Glenn to Edward T. Devine, 16 January 1912  
*1 p. RAC folder 260.*

[Discusses Glenn's association with committee to promote Federal Commission on Industrial Relations.]

**220-M-5.2:** Letter from Edward T. Devine, 12 March 1914  
*2 p. RAC folder 260.*

[Description of activities of Committee on Industrial Relations to secure the appointment of a Federal Commission on Industrial Relations.]

**220-M-5.3:** John M. Glenn to United States Commission on Industrial Relations, 31 December 1914  
*5 p. RAC folder 260.*

[Also filmed, Basil M. Manly to Glenn. Glenn's acceptance of summons to testify before United States Commission on Industrial Relations and description of questions to be asked.]

**220-M-5.4:** The National Publicity Council for Health and Welfare Services, Inc. from 1941-1944  
*[1944]. 24 p. RAC folder 265.*

[Describes organization's activities after becoming independent of the Department of Social Work Interpretation.]

### Lewis W. Hine

**220-M-6.1:** Shelby M. Harrison to Lewis W. Hine, 10 April 1939  
*1 p. RAC folder 345A.*

[Discusses proposal that the foundation purchase a collection of Hine photographs.]

**220-M-6.2:** Interview with Lewis W. Hine *Mary S. Routzahn. 27 July 1939. 2 p. RAC folder 345A.*

[Summarizes discussion of uses, organization and cost of photographs the foundation was considering for purchase.]

**220-M-6.3:** Lewis W. Hine to Shelby M. Harrison, 31 July 1939  
*6 p. RAC folder 345A.*

[Also filmed, Paul Kellogg to Harrison, 13 September 1939; Mary S. Routzahn to Harrison, 2 October 1939; Hine to Russell Sage Foundation, 28 September 1939. Discussion of collection of photographs, and Kellogg's arguments in support of purchase.]

**220-M-6.4:** Bertha F. Hulseman to Lewis W. Hine, 14 December 1939  
1 p. *RAC folder 345A*.

[Receipt of photographs.]

**220-M-6.5:** Lewis W. Hine to Shelby M. Harrison, 6 March 1940  
2 p. *RAC folder 345A*.

[Also filmed, Hine to Harrison, 9 March 1940. Discusses display of photographs at New York School of Social Work.]

**220-M-6.6:** Shelby M. Harrison to Lewis W. Hine, 29 March 1940  
1 p. *RAC folder 345A*.

[Discusses use of photographs by New York School of Social Work.]

#### Willem van de Wall

**220-M-7.1:** Statement concerning professional career of Willem van de Wall *n.d.* 5 p. *RAC folder 119E*.

**220-M-7.2:** Report of work of Mr. WM. VandeWall[sic]—New York community service  
2 November 1921. 6 p. *RAC folder 119E*.

**220-M-7.3:** Comments concerning Mr. van de Wall's work with music in institutions [1923]. 12 p. *RAC folder 119E*.

**220-M-7.4:** Lee F. Hanmer to John M. Glenn, 6 February 1923  
3 p. *RAC folder 119E*.

[Regarding foundation support for Willem van de Wall's work in institutions.]

**220-M-7.5:** Willem van de Wall to Shelby M. Harrison, 15 February 1943  
2 p. *RAC folder 119E*.

[Proposal that the foundation publish an excerpt from *Music in Institutions* for use by the military.]

**220-M-7.6:** Prospectus for a program of rehabilitation activities  
*Willem van de Wall*. 26 February 1943.  
16 p. *RAC folder 119E*.

#### Other Concerns

**220-M-8.1:** Louisa Lee Schuyler to John M. Glenn, 25 September 1907  
8 p. *RAC folder 37*.

[Discusses possible work for the prevention of blindness.]

**220-M-8.2:** Louisa Lee Schuyler to John M. Glenn, 2 December 1907  
11 p. *RAC folder 37*.

[Also filmed, Glenn to Schuyler, 6 December 1907. Discusses policy regarding grants to educational institutions.]

**220-M-8.3:** Robert W. deForest to John M. Glenn, 22 February 1909  
2 p. *RAC folder 31*.

[Discusses need for foundation control of "propagandus movement" to form organization of Charity Organization Societies.]

**220-M-8.4:** John M. Glenn to Celveland H. Dodge, 27 October 1911  
5 p. *RAC folder 32*.

[Also filmed, Dodge to Glenn, 24 October 1911; Dodge to Robert W. deForest, 24 October 1911. Discussion of possible foundation investigation of efforts to combat social problems associated with alcoholism.]

**220-M-8.5:** Robert W. deForest to Francis H. McLean, 8 September 1919  
1 p. *RAC folder 31*.

[Discussion of use of word "charity" in organization names.]

**220-M-8.6:** John M. Glenn to Mayo Fesler, 8 December 1921  
4 p. *RAC folder 288*.

[Also filmed, Glenn to Mary E. McDowell, 7 March 1922. Discussion of financial federation for social agencies in New York.]

**220-M-8.7:** William Hodson to John M. Glenn, 4 May 1925  
4 p. *RAC folder 317*.

[Discusses goals of foundation's activities in support of social legislation and plans for Department of Social Legislation.]

**220-M-8.8:** John M. Glenn to Jeffrey R. Brackett, 5 October 1928  
1 p. *RAC folder 114*.

[Arguments for supporting Smith over Hoover in presidential election.]

**220-M-8.9:** Mary van Kleeck to Edwin R.A. Seligman, 25 January 1929  
2 p. *RAC folder 237*.

[Description of social work as a profession and its relation to the social sciences.]

**220-M-8.10:** William S. Coffin to Johnston deForest, 23 February 1933  
3 p. *RAC folder 70*.

[Also filmed, deForest to John M. Glenn, 24 February 1933; Coffin to Glenn, 1 March 1933. Offer to sell model tenements to the foundation and discussion of difficulties of investing in housing during the Depression.]

**220-M-8.11:** Johnston deForest to Shelby M. Harrison, 24 January 1944  
7 p. *RAC folder 30*.

[Also filmed, Mary van Kleeck to Harrison, 2 February 1944; Harrison to deForest, 3 February 1944. Discussion of the foundation's studies of post-war unemployment.]

### Operations and Finances Grants

**221-OF-1.1:** Summary of grants, 1907-1913  
*n.d.* 35 p. *RAC folder 301*.

**221-OF-1.2:** Shelby M. Harrison to Johnston deForest, 27 May 1935  
1 p. *RAC folder 30*.

[Regarding classification of grants.]

**221-OF-1.3:** Memoranda on purpose, methods, budgets, and personnel of directing bodies of organizations receiving RSF grants  
18 November 1937. 42 p. *RAC folder 301*.

**221-OF-1.4:** Classified list of current grants  
23 December 1940. 2 p. *RAC folder 84*.

**221-OF-1.5:** Grant requests declined, February 10, 1941 to February 17, 1947  
31 p. *RAC folder 295*.

**221-OF-1.6:** Memoranda on purpose, methods, budgets, and personnel of directing bodies of organizations receiving RSF grants  
15 November 1945. 28 p. *RAC folder 301*.

**221-OF-1.7:** Amounts paid and remaining to be paid on grant commitments made in Mr. Hadley's letters of July 10, 1947

7 p. *RAC folder 302*.

[Also filmed, Shelby M. Harrison to Morris Hadley, 30 June 1947. Regards "Current grants considered in connection with the foundation's plans for their termination."]

**221-OF-1.8:** Morris Hadley to National Urban League, 10 July 1947  
1 p. *RAC folder 237*.

[Sample of letter announcing change in grant policy.]

### Other Finances

**221-OF-2.1:** History of Finance Committee  
*Ralph G. Hurlin*. 31 August 1955. 1 p.  
*RAC folder 65*.

**221-OF-2.2:** F. Emerson Andrews to John M. Glenn, 10 November 1928  
39 p. *RAC folder 218*.

[Study of the foundation's publishing and sales practices.]

**221-OF-2.3:** Expenditures for direct work carried on by the Foundation's Departments  
1934. 4 p. *RAC folder 274*.

[Covers 1920-1930]

**221-OF-2.4:** Shelby M. Harrison to Johnston deForest, 28 November 1945  
4 p. *RAC folder 30*.

[Summary of payments made by the foundation.]

**221-OF-2.5:** Aggregate capital receipts, 1907 to 1951  
2 p. *RAC folder 65*.

### Russell Sage Foundation Building

**221-OF-3.1:** Russell Sage Foundation building  
*n.d.* 3 p. *RAC folder 96*.

**221-OF-3.2:** Mary van Kleeck to J.E. Brockway, 3 February 1943  
4 p. *RAC folder 96*.

[Includes "Russell Sage Foundation, symbolic panels"]

### Russell Sage Foundation Employees

**221-OF-4.1:** John M. Glenn to Lindsay Bradford, 1 April 1938  
4 p. *RAC folder 79*.

[Includes statement from Dunbar National Bank, 18 April 1938; Harriet S. Butcher to Charles C. Huit, 6 April 1938. Discusses account maintained to pay the foundation's black employees.]

**221-OF-4.2:** Contract between the Russell Sage Foundation and the Social Service Employees Union, Local 19  
3 November 1938. 13 p. *RAC folder 91.*

**221-OF-4.3:** Mary van Kleeck to RSF Chapter, Social Service Employees' Union, 15 March 1939  
13 p. *RAC folder 100.*

[Also filmed, Shelby M. Harrison to van Kleeck, 19 January 1939; van Kleeck to Harrison, 11 January 1939; van Kleeck to John M. Glenn, 11 January 1939; van Kleeck to Harriet S. Butcher, 11 January 1939; van Kleeck to Butcher, 10 January 1939; van Kleeck to Harrison, 10 January 1939. Discussion of effect of union contract on personnel administration and criticism of grievance regarding seniority.]

**221-OF-4.4:** Carl Hadley and William Piehl to Shelby M. Harrison, 19 October 1939  
2 p. *RAC folder 100.*

[Proposal for wage increase and changes in arbitration procedures.]

**221-OF-4.5:** Shelby M. Harrison to Carl Hadley and William Piehl, 7 December 1939  
14 p. *RAC folder 91.*

[Also filmed, Ralph G. Hurlin to Harrison, 1 December 1939. Arguments for declining request for wage increase, supported by statistics on trends in wages and cost of living.]

**221-OF-4.6:** Memorandum concerning request for reduction of hours and increase in wages of building employees, for discussion at meeting of Joint Committee, April 14, 1941  
6 p. *RAC folder 100.*

**221-OF-4.7:** Shelby M. Harrison to union representatives, RSF Chapter, Social Service Employees' Union, 3 March 1942  
9 p. *RAC folder 100.*

[Regarding wages, closed shop and retirement plan proposals under discussion.]

**221-OF-4.8:** Mary van Kleeck to Shelby M. Harrison, 8 February 1946  
3 p. *RAC folder 100.*

[Includes letter from Clarence King and Bernard Segal, 6 February 1946. Regarding participation of Social Service Employees' Union in work stoppage by New York unions.]

### Other Policy Matters

**221-OF-5.1:** Robert W. deForest to John M. Glenn, 16 December 1907  
1 p. *RAC folder 31.*

[Regarding need for confidentiality in relation between the foundation and an investigation in Boston.]

**221-OF-5.2:** John M. Glenn to Robert W. deForest, 4 March 1908  
1 p. *RAC folder 46.*

[Recommendation to leave company names out of report on canneries.]

**221-OF-5.3:** Robert W. deForest to John M. Glenn, 4 April 1910  
2 p. *RAC folder 31.*

[Also filmed, Glenn to deForest, 4 April 1910. Regarding need for foundation staff to clear public statements with Director.]

**221-OF-5.4:** John M. Glenn to Robert W. deForest, 14 February 1913  
1 p. *RAC folder 31.*

[Regarding use of words "department" and "division" in naming foundation programs.]

**221-OF-5.5:** John M. Glenn to Johnston deForest, 24 February 1934  
1 p. *RAC folder 65.*

[Regarding official foundation support of specific legislation.]

**221-OF-5.6:** Johnston deForest to Shelby M. Harrison, 13 October 1944  
6 p. *RAC folder 30.*

[Also filmed, Harrison to deForest, 2 November 1944; deForest to Harrison, 6 November 1944. Regarding study authors' positions on foundation staff, salary rates, and process for selecting and assigning study topics.]

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## Minutes

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This section contains minutes of the two bodies that governed the Russell Sage Foundation, the Board of Trustees and the Executive Committee.

The foundation's constitution granted the Board of Trustees all power to control and manage the foundation's business and assets. Filmed here are the minutes from 1907 through 1949, by which time the foundation's new course and organization were well established. These minutes contain detailed financial statements, descriptions of grants, and records of actions on appointments, salaries, and major policy decisions. There are also reports on the most important activities and concerns of the foundation.

The Executive Committee was a smaller body made up of the president, vice-president and three other trustees. It met irregularly and exercised the powers of the the board in the intervals between board meetings. In some cases the members of the Executive Committee approved grants or took other action, in others they prepared proposals or reports for consideration by the full board.

### Board of Trustees

**301-BT-1907.1:** April 19, 1907

[Meeting of incorporators; includes constitution and amendments. Some of the amendments to the constitution were inserted on tipped-in overlays. Where these overlays occur, each version of the page has been filmed.]

**301-BT-1907.2:** April 19, 1907

**301-BT-1907.3:** May 10, 1907

**301-BT-1907.4:** May 27, 1907

**301-BT-1907.5:** October 28, 1907

**301-BT-1907.6:** November 22, 1907

**301-BT-1908.1:** January 6, 1908

**301-BT-1908.2:** January 30, 1908

**301-BT-1908.3:** March 30, 1908

**301-BT-1908.4:** April 27, 1908

**301-BT-1908.5:** May 25, 1908

**301-BT-1908.6:** October 26, 1908

**301-BT-1908.7:** December 21, 1908

**301-BT-1909.1:** February 8, 1909

**301-BT-1909.2:** March 29, 1909

**301-BT-1909.3:** April 26, 1909

**301-BT-1909.4:** May 24, 1909

**301-BT-1909.5:** October 25, 1909

**301-BT-1909.6:** December 10, 1909

**301-BT-1910.1:** January 31, 1910

**301-BT-1910.2:** February 28, 1910

**301-BT-1910.3:** March 28, 1910

**301-BT-1910.4:** April 25, 1910

**301-BT-1910.5:** November 7, 1910

**301-BT-1910.6:** November 28, 1910

**301-BT-1911.1:** January 30, 1911

**301-BT-1911.2:** April 3, 1911

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